BOARD OF TRUSTEES AGENDA
September 26, 2018
3:00 p.m., Kitzinger Community Room – James City County Library

I. Call to Order – Chair Miller-Moore
II. Public Comment
III. Mission Moment
IV. Division Director Presentation – Janet Crowther, Assistant Director
V. Consent Calendar
   • Approval Minutes – June 27, 2018, July 25, 2018, and July 25, 2018
   • August Finance Report
   • Monthly Staff Reports
VI. Chair’s Report – Miller-Moore
   • Introduction of New Board Member – Ted Hiller
   • Short Takes for Trustees – “Succession Planning and New Board Orientation”
   • Action Item: Proposed Regular Board Meeting Schedule 2019
VII. Library Director’s Report – Fowler
   • Report on New Library Study
   • Fund Balance Plan FY 2019
   • Action Item: Fund Balance Appropriation
   • Action Item: Policy Review – Internet Use
   • Action Item: Revised FY19 Holiday Closing Schedule
   • Staff Recognition Breakfast – October 8, 2018 at 9:00 a.m.
VIII. Friends WRL Foundation Update
IX. York County Update - Franz
X. Other Business
XI. Adjournment

Other Enclosures:
   • June, July, and August Statistics
   • FYI Articles, Kudos, and News Items
   • July, August, and September Newsletters

Next Regular Meeting:
October 25, 2018, 3:00 p.m., Meeting Room 128, Stryker Center

Attending: Natalie Miller-Moore, Pam Franz, Ted Hiller, Jason Purse, Jean Stettler, Nicole Trifone.
Board of Trustees of the Williamsburg Regional Library
Minutes of Board Meeting June 27, 2018
Meeting Room 128, Stryker Center

Attending: Natalie Miller-Moore, Pam Franz, Jim Axtell, Vickie Herrick, Barry Marten, Jason Purse, and Jorge Rivas;

Friends of WRL Foundation President Sam Sadler; Library Director Elizabeth B. Fowler; Assistant Library Director Janet Crowther; library staff members Carrie Binsfeld, Micah Lewis, Sandra Towers, Barry Trott, and Sarah App;

Absent: Sally Andrews, Chris Gareis, Jean Stettler, and Nicole Trifone.

Call to Order: Chair Miller-Moore called the meeting to order at 3:05 p.m.

Public Comment: None.

Mission Moment: Ms. Miller-Moore praised the library’s volunteer that was helping with the Open Chess Play event on Sunday.

Consent Calendar: The June 28, 2018 consent calendar was approved by a unanimous vote.

Chair’s Report:

- **Short Takes for Trustees** – Ms. Miller-Moore reminded all members to review the Short Takes for Trustees “Board Self Evaluation” video and presented information. Ms. Miller-Moore reviewed the “Trustee Competencies” specifically discussing “Lobbying”.

- **Legal Services Review** – Ms. Miller-Moore announced the legal services review committee has renewed the contract with Sands Anderson PC, adjusting the contract to suit the library’s needs.

- **Strategic Plan Update** – Ms. Miller-Moore reviewed the June 4, 2018 meeting of the Strategic Planning Steering Committee. The Committee proposes continuing to work with BERK Consulting.

- **Action Item: Fund Balance Appropriation** – Ms. Miller-Moore motioned to approve a fund balance appropriation in the amount of $20,000 to address the cost of contracting with BERK Consulting for services and related strategic plan support. The board discussed the proposal, specifically adding $5,000 in additional funding in order to support an increased number of stakeholder interviews. Mr. Purse moved to approve the fund balance request with the amended changes in an amount not to exceed $25,000. Mr. Marten seconded the motion; the motion was approved by a unanimous vote.

- **Action Item: Resolution for Vickie Herrick** – A resolution was prepared to honor Vickie Herrick for her exemplary service to the Williamsburg Regional Library Board of Trustees since July 2010. Ms. Miller-Moore moved to approve the resolution. The motion was approved by a unanimous vote.
**Library Director’s Report:** Ms. Fowler discussed the upcoming “Year of Making” programming that will be presented to the board at the September 26, 2018 meeting. Ms. Fowler discussed the success of the Summer Reading Kick-Off Party on June 17, 2018 and the subsequent adult and summer reading programs. Ms. Fowler reviewed the May 2018 statistical information presented in the packet. Ms. Towers presented an update on the new outreach enrichment programming for the summer. Ms. Fowler announced Mark Lutner will be starting as IT Director on July 1, 2018. She thanked Barry Trott for his hard work as Interim IT Director.

- **Library Projects Update** – Ms. Fowler presented the board the preliminary plans for the upcoming Youth Services renovations at the James City County Library. The renovations may include interactive walls, expanded reading spaces, movable collection shelves, and art space. Funding for certain aspects of the project has been approved by James City County. Other funding is being proposed to the FWRLF and as a future fund balance appropriation to the board.

- **Action Item: Fund Balance Appropriations** – Ms. Fowler presented a fund balance appropriation request for $40,000 for the renovation of the IT Services and Circulation work areas. Ms. Miller-Moore moved to approve the fund balance appropriation as presented in an amount not to exceed $40,000. The motion was approved by a unanimous vote.

  Ms. Fowler presented a fund balance appropriation request for $25,000 for the furnishings in the IT Services and Circulation work areas once renovations are complete. Ms. Miller-Moore moved to approve the fund balance appropriation as presented in an amount not to exceed $25,000. The motion was approved by a unanimous vote.

  Ms. Fowler presented a fund balance appropriation request for $30,000 for a new library location study. Ms. Fowler discussed the scope of the work to be performed by RRMM Lukmire Architects. Ms. Miller-Moore moved to approve the fund balance appropriation as presented in an amount not to exceed $30,000. The motion was approved by a unanimous vote.

  Mr. Trott discussed the streaming video service Kanopy, which was funded by the FWRLF. Mr. Trott presented a short update on talking points about the new library spaces for the Williamsburg Library for the board members to reference when speaking to the public.

- **Action Item: Policy Review – Library Displays** – The policy was presented with the following change; the phrase “Staff members’ was replaced with “Library staff”. Ms. Miller-Moore moved to approve the policy with changes; the motion was approved by a unanimous vote.

- **Action Item: Policy Review – Notices and Handouts** – The policy was presented with the following changes; the maximum height of notices was changed from 14 inches to 11 inches and the notices will be posted for 14 days rather than 30 days. Ms. Miller-Moore moved to approve the policy with changes; the motion was approved by a unanimous vote.

- **Action Item: Policy Review – Solicitation and Petitioning** – The policy was presented with the following changes;
- The “c” in “contributions” was changed to lowercase.
- The phrase “the Williamsburg Library, the James City County Library, or on the Mobile Library Services vans.” was replaced by “library facilities.”
- The phrase “buildings or vans” was replaced with “library facilities”.

Mr. Sadler suggested replacing “Organizations dedicated to the support of the Williamsburg Regional Library” with “The Friends of Williamsburg Regional Library Foundation”. Mr. Purse moved to approve the policy with amended changes; the motion was approved by a unanimous vote.

**Friends of WRL Foundation Updates:** Mr. Sadler discussed the planning for the proposed upcoming fundraising campaign for the Youth Services renovations at JCCL. Mr. Sadler presented the board with information on IRA donation giving opportunities for donors. He updated the board on the success of the new online bookseller for the Book Nook.

**York County Public Library Update:** Ms. Franz discussed upcoming York County library renovations and various summer programs.

**Other Business:** Ms. Miller-Moore announced the board will not plan to meet in the summer during the optional meeting dates, the next BOT meeting will be on September 26, 2018 in the Kitzinger Community Room at JCCL.

**Closed Session:** Ms. Miller-Moore moved for the board to go into closed session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia. Ms. Franz seconded the motion. The motion was approved by all. The board began discussion at 4:26 p.m. and concluded at 4:50 p.m. Ms. Franz moved the board end the closed session. Mr. Marten seconded the motion; the motion was approved by all present at the closed session.

At the conclusion of the closed session, Ms. Franz moved the Certification of the Closed Session as follows and Mr. Marten seconded:

Whereas, the Board of Trustees of the Williamsburg Regional Library has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Code of Virginia; and

Whereas, Section 2.2-3712 (D) of the Code of Virginia require a certification by this board that such closed session was conducted in conformity with Virginia law;

Now, therefore, be it resolved that the Board of Trustees of the Williamsburg Regional Library hereby certifies that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Trustees of the Williamsburg Regional Library. The motion was approved with a roll call vote.

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<thead>
<tr>
<th></th>
<th>AYE</th>
<th>NAY</th>
<th>ABSTAIN</th>
<th></th>
<th>AYE</th>
<th>NAY</th>
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<tbody>
<tr>
<td>Axtell</td>
<td><em>X</em></td>
<td>___</td>
<td>____</td>
<td>Miller-Moore</td>
<td><em>X</em></td>
<td>___</td>
<td>____</td>
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<tr>
<td>Franz</td>
<td><em>X</em></td>
<td>___</td>
<td>____</td>
<td>Purse</td>
<td><em>X</em></td>
<td>___</td>
<td>____</td>
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<tr>
<td>Herrick</td>
<td><em>X</em></td>
<td>___</td>
<td>____</td>
<td>Rivas</td>
<td><em>X</em></td>
<td>___</td>
<td>____</td>
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<tr>
<td>Marten</td>
<td><em>X</em></td>
<td>___</td>
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</tbody>
</table>
Ms. Miller-Moore reported the board discussed only items pertinent to the library director evaluation.

**Adjournment:** Mr. Axtell moved to adjourn at 4:46 p.m. All agreed.

Respectfully submitted,

Sarah App

Approved by ______________________________________

Natalie Miller-Moore, Chair
Minutes of July 25, 2018 Meeting  
Meeting Room 128, Stryker Center  

Attending were: WRL Board of Trustees Chair Natalie Miller-Moore; WRL Board of Trustees members: Barry Marten, Jean Stettler, and Nicole Trifone; Friends of WRL Foundation President Sam Sadler; Friends of WRL Foundation Board member: Michael Westfall; Library Director Betsy Fowler; library staff members Sarah App, Carrie Binsfeld, Janet Crowther, Eletha Davis, Melissa Simpson, Sandra Towers, and Barry Trott.  

Call to Order: Ms. Miller-Moore called the meeting to order at 3:03 p.m.  

Public Comment: None  

Recap since Last Meeting: Ms. Miller-Moore reviewed the current stage of the CIP process for the new James City County Library. The City of Williamsburg and James City County are in discussions regarding the possibility of a jointly funded library location. The library has contracted a consultant to complete a study to determine the ideal location for a future library. Ms. Miller-Moore stated due to the extensive work the library staff will be devoting to this study as well as the renovations to the JCCL Youth Services area and the need to not overlap surveying of the public she would like to suggest postponing the strategic planning process until the new library discussions are further in the CIP process. The committee discussed the benefits of postponing the process including but not limited to: the ability to use the information from the survey results from the location study to provide information for the strategic planning process, the committee will have more concrete information on the future of library facilities once the City of Williamsburg and James City County are further in the discussion process for a possible jointly funded library, completing the surveying and other work needed for the CIP process and the strategic planning process simultaneously would put a tremendous strain on library staff, and users and members of the community may find two sets of surveying confusing and cumbersome. The committee discussed the process for extending the current strategic plan and the date the process should be postponed to.  

Mr. Sadler moved to postpone the current strategic plan process and reconsider a restart date during the second quarter of 2019. Mr. Westfall seconded the motion and the motion was approved by a unanimous vote.  

Mr. Marten moved to recommend to the Board of Trustees to extend the current strategic plan for another twelve months, having the plan expire in December of 2019. Mr. Trott seconded the motion and the motion was approved by a unanimous vote.  

Ms. Miller-Moore will take both of the approved motions to the Board of Trustees at their July 25, 2018 meeting.  

Adjournment: The Strategic Plan Steering Committee adjourned at 3:38 p.m.  

Respectfully submitted,  

Sarah App  

Approved by ________________________________________  
Natalie Miller-Moore, Chair
Board of Trustees of the Williamsburg Regional Library
Minutes of Board Meeting July 25, 2018
Meeting Room 128, Stryker Center

Attending: Natalie Miller-Moore, Sally Andrews, Jim Axtell, Chris Gareis, Barry Marten, Jason Purse, Jorge Rivas, Jean Stettler, Nicole Trifone, and Andrew Trivette; Friends of WRL Foundation President Sam Sadler; Library Director Elizabeth B. Fowler; Assistant Library Director Janet Crowther; library staff members Carrie Binsfeld, Mark Lutner, Melissa Simpson, Sandra Towers, Barry Trott, and Sarah App;

Managing editor of WYDaily Bryan DeVasher.

Absent: Pam Franz.

Call to Order: Chair Miller-Moore called the meeting to order at 3:59 p.m.

Public Comment: None.

Mission Moment: Ms. Miller-Moore introduced new board of trustees’ member, Andrew Trivette. Mr. Trivette gave a brief introduction of himself. Mr. Trivette is the Assistant City Manager and acting City Manager for the City of Williamsburg.

Chair’s Report:

- **Strategic Plan Update** – Ms. Miller-Moore reviewed the strategic planning process and the timeline for the CIP process for James City County. Ms. Miller-Moore stated the Strategic Planning Steering Committee moved to extend the current strategic plan for twelve months in order to postpone the review process. Ms. Miller-Moore discussed the benefits of postponing the process including but not limited to: the ability to use the information from the survey results from the location study to provide information for the strategic planning process, the committee will have more concrete information on the future of library facilities once the City of Williamsburg and James City County are further in the discussion process for a possible jointly funded library, completing the surveying and other work needed for the CIP process and the strategic planning process simultaneously would put a tremendous strain on library staff, and users and members of the community may find two sets of surveying confusing and cumbersome. The board discussed the current plan and its ability to accommodate the library’s needs for twelve more months.

  Mr. Marten moved to extend the current strategic plan for another twelve months, having the plan expire in December of 2019. Mr. Axtell seconded the motion; the motion was approved by a unanimous vote.

- **Action Item: Resolution for Jorge Rivas** – A resolution was prepared to honor Jorge Rivas for his exemplary service to the Williamsburg Regional Library Board of Trustees since August 2014. Ms. Miller-Moore moved to approve the resolution. The motion was approved by a unanimous vote.

Library Director’s Report: Ms. Fowler discussed the success of the summer reading kickoff event as well as the adult and youth summer reading programs. Ms. Fowler updated the board on the current status of the location study. Mr. Lukmire of RRMM Lukmire
Architects will begin the community outreach portion of the study in early August; this will include a community survey and a series of focus groups.

Ms. Fowler introduced Mark Lutner, the library’s new IT Director, who began on July 2, 2018.

- **Action Item: Fund Balance Appropriations** – Ms. Fowler presented a fund balance appropriation request for $75,000 for an initial network assessment and new web security and firewalls. Mr. Lutner discussed the need to begin these two projects quickly. Ms. Andrews moved to approve the fund balance appropriation as presented in an amount not to exceed $75,000. The motion was approved by a unanimous vote.

**Adjournment:** Mr. Axtell moved to adjourn at 4:25 p.m. All agreed.

Respectfully submitted,

Sarah App

Approved by ______________________________________

Natalie Miller-Moore, Chair
September 12, 2018

To: WRL Board of Trustees
From: Carrie L. Binsfeld, Finance Director
Subject: August Financial Statement Analysis

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<th>Budget</th>
<th>Spent Encumbered</th>
<th>Explanation</th>
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<td>$98,816</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Annual HVAC contract paid</td>
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<td>Library Catalog &amp; Website Services</td>
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<td>$91,736</td>
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<tr>
<td></td>
<td></td>
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<td>Annual Sirsi contract paid</td>
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Percentage of year passed 16.67%
## EXPENDITURES

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<th>Compensation</th>
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<th>Encumber</th>
<th>Total</th>
<th>% Spent &amp; Encumbered</th>
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<td>Wages</td>
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<tr>
<td>FICA</td>
<td>290,414</td>
<td>45,726</td>
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<td>45,726</td>
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<td>Virginia Retirement Systems</td>
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<td>Health Insurance</td>
<td>607,077</td>
<td>106,719</td>
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<td>17.6%</td>
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<tr>
<td>Workers Comp Insurance &amp; Unemploy</td>
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<td>VRS Group Life Insurance</td>
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<td>Fringe Benefits (RM/DCM)</td>
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<td>Tuition Assistance</td>
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<td>Benefits Total</td>
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<td>208,887</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td>5,073,439</td>
<td>827,347</td>
<td>0</td>
<td>827,347</td>
<td>16.3%</td>
</tr>
</tbody>
</table>

## Collection Materials

| Collection Materials               | 560,000      | 118,515  | 85,268     | 203,783      | 36.4%                 |
| **Subtotal**                       | 560,000      | 118,515  | 85,268     | 203,783      | 36.4%                 |

## Operations

| Operations                          | 15,500       | 2,341    |            | 2,341        | 15.1%                 |
| Bank Fees                           | 6,500        | 1,260    |            | 1,260        | 19.4%                 |
| Bindery                             | 2,000        | 0        |            | 0            | 0.0%                  |
| Building Maintenance                | 40,000       | 4,009    | 9,614      | 13,623       | 34.1%                 |
| Communications                      | 50,000       | 7,487    |            | 7,487        | 15.0%                 |
| Computer Replacement                | 41,000       | 1,857    |            | 1,857        | 4.5%                  |
| Computer Software & Supplies        | 24,000       | 4,809    |            | 4,809        | 20.0%                 |
| Contractual Services                | 113,000      | 98,816   |            | 98,816       | 87.4%                 |
| Equipment - General                 | 1,000        | 0        |            | 0            | 0.0%                  |
| Financial Services                  | 22,631       | 0        |            | 0            | 0.0%                  |
| Fund Balance Appropriations         | 567,249      | 89,117   | 62,986     | 152,103      | 26.8%                 |
| Human Resource Services             | 73,286       | 6,107    |            | 6,107        | 8.3%                  |
| Insurance                           | 44,000       | 11,502   |            | 11,502       | 26.1%                 |
| Leases                              | 41,000       | 4,431    | 10,280     | 14,711       | 35.9%                 |
| Legal Services                      | 18,000       | 0        |            | 0            | 0.0%                  |
| Library Board Expenses              | 6,500        | 295      | 2,410      | 2,706        | 41.6%                 |
| Library Catalog & Website Services  | 119,000      | 91,736   |            | 91,736       | 77.1%                 |
| Library Programs                    | 18,000       | 1,214    |            | 1,214        | 6.7%                  |
| Local Mileage                       | 4,000        | 34       |            | 34           | 0.8%                  |
| Maintenance Supplies                | 14,500       | 1,177    |            | 1,177        | 8.1%                  |
| Memberships                         | 10,000       | 2,817    |            | 2,817        | 28.2%                 |
| Miscellaneous                       | 500          | 101      |            | 101          | 20.2%                 |
| Postage                             | 18,500       | 3,344    |            | 3,344        | 18.1%                 |
| Printing                            | 4,000        | 424      |            | 424          | 10.6%                 |
| Professional Services               | 13,750       | 0        |            | 0            | 0.0%                  |
| Software Maintenance                | 16,000       | 11,201   |            | 11,201       | 70.0%                 |
| Supplies                            | 78,000       | 4,571    | 3,005      | 7,576        | 9.7%                  |
| Travel & Training                   | 32,000       | 6,583    |            | 6,583        | 20.6%                 |
| User Refunds                        | 0            | 0        |            | 0            | N/A                   |
| Utilities                           | 179,000      | 32,193   |            | 32,193       | 18.0%                 |
| Vehicle Services                    | 34,000       | 1,540    |            | 1,540        | 4.5%                  |
| **Subtotal**                        | 1,606,916    | 388,966  | 88,295     | 477,262      | 29.7%                 |

## TOTAL

| TOTAL                               | 7,240,355    | 1,334,828 | 173,563    | 1,508,391    | 20.8%                 |
### REVENUE

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<tr>
<th></th>
<th>Budget</th>
<th>Received</th>
<th>Total Received</th>
<th>% Received</th>
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<tr>
<td>City of Williamsburg</td>
<td>871,852</td>
<td>145,309</td>
<td>145,309</td>
<td>16.7%</td>
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<tr>
<td>James City County</td>
<td>4,618,401</td>
<td>769,734</td>
<td>769,734</td>
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<td>York County</td>
<td>609,350</td>
<td>609,350</td>
<td>609,350</td>
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<td>77,559</td>
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<td>Lost Books</td>
<td>11,500</td>
<td>2,166</td>
<td>2,166</td>
<td>18.8%</td>
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<tr>
<td>Interest</td>
<td>6,500</td>
<td>4,349</td>
<td>4,349</td>
<td>66.9%</td>
</tr>
<tr>
<td>Copy Machines</td>
<td>28,000</td>
<td>4,333</td>
<td>4,333</td>
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<tr>
<td>Library Fines</td>
<td>50,000</td>
<td>8,944</td>
<td>8,944</td>
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</tr>
<tr>
<td>Set Off Recovery</td>
<td>9,500</td>
<td>927</td>
<td>927</td>
<td>9.8%</td>
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<tr>
<td>Other Library Revenue</td>
<td>7,000</td>
<td>445</td>
<td>445</td>
<td>6.4%</td>
</tr>
<tr>
<td>Meeting Room Use</td>
<td>48,000</td>
<td>8,104</td>
<td>8,104</td>
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<td>Transfer From Fund Balance</td>
<td>107,727</td>
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<td>0</td>
<td>N/A</td>
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<td><strong>TOTAL</strong></td>
<td>6,673,106</td>
<td>1,631,220</td>
<td>1,631,220</td>
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### NON-BUDGETED OPERATING REPORT

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<tr>
<th>Program</th>
<th>Revenue</th>
<th>Spent</th>
<th>Encumber</th>
<th>Total Spent &amp; Encumber</th>
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<td>Gifts &amp; Memorials</td>
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<td>18,575</td>
<td>195</td>
<td>18,770</td>
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<tr>
<td>Friends &amp; Foundation</td>
<td>22,711</td>
<td>22,681</td>
<td>14,700</td>
<td>37,381</td>
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<tr>
<td>Library Grants</td>
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<tr>
<td>Program Services</td>
<td>1,736</td>
<td>-183</td>
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<td>-183</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td>27,932</td>
<td>41,073</td>
<td>14,895</td>
<td>55,968</td>
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Percentage of year past 16.67%
Payroll % of year past 16.67%
WRL had a very successful summer due to the outstanding work of the library staff, coupled with supplemental funding provided by the Friends of WRL Foundation for programs and collections, and the support of a responsive and involved community. The FWRLF underwrote multiple major programs including the first Summer Reading Kickoff Event (500 attendees), the first series of summer enrichment programs for neighborhoods (600 attendees), the inaugural Adult Summer Reading Program (851 registered adults), and one of our busiest children’s Summer Reading Programs to date (4748 registered children).

The Youth Services division provided an extraordinary variety of summer programs including puppets, movies, story times, magic, juggling, robotics, ballet, crafts, dance, gaming, and much more. Overall, library programming attendance increased by 17% in FY18 and participation in library programs is the service sphere of greatest growth, a trend that is happening in libraries across the nation. WRL children’s programming attendance in-house and through community outreach exceeded 85,000 in FY18.

Library collections and customer service also received a boost from FWRLF grants including the launching of Kanopy, a streaming movie platform that offers foreign, documentary, and classic films that has been quickly embraced by library users. Some users have noted the streaming movie collection helps to fill some of the void left by the Kimball Theater closing by offering access to movies not available on Netflix, Redbox, or Amazon. Customer service also improved with a grant to purchase additional copies of popular bestsellers, ebooks, and downloadable audiobooks to shorten waiting lists. Overall, digital collections are a steadily expanding piece of the library circulation (up 20% in FY18).

Building on the popularity and quality of core library services while introducing a variety of new types of programs and collections keeps the library fresh and interesting and builds community engagement. Looking forward to the fall, WRL is planning to restart the monthly signature STEAM Saturdays at JCC Library and launch the new Year of Making with maker activities for children 10+ and adults, beginning in October.

In August, the library conducted a survey and focus groups asking for community input on library buildings and locations. Over 3,100 people took the time to take the 31-question survey and shared an additional 7,500 comments, which has provided us with a treasure trove of information on user preferences and patterns of library use. This information will be shared with the WRL Board of Trustees and then the local jurisdictions to help inform their decisions on library buildings going forward.

The administrative staff worked closely with the FWRLF over the summer to conduct a fundraising campaign for the new James City County Library children’s room renovation. The project’s interactive features, learning stations, and proposed playground have met with a very
positive response from potential donors and the FWRLF hopes to complete the fundraising by
December 2018 in preparation for a spring buildout of the space.

An internal goal of the staff is to continue to engage the collective imaginations and interest of
the community that was on display during the ELGL contest by introducing new offerings while
maintaining the standard of ongoing operations and programming.

Spring saw the announcement of the new collaboration between William & Mary Libraries and
WRL to promote and make both library collections available to both the regional library
community and all of the college staff and student body.

Betsy Fowler, Library Director
Provide excellent programs:
Adult Services staff provided a variety of teen and adult programs this summer. Teens Night Out, Dungeons & Dragons, String Art, Teen Writing Lounge, and Super Smash Mondays were part of the Teen programming lineup; Yoga, Chemistry of Cooking, Pet Training Tips, Antique Show & Tell, and Chinese Tea Ceremony were part of the Adult programming lineup. But the big success of the summer was the Adult Summer Reading program.

We kicked off the summer with a family celebration on June 17 at the Williamsburg Library Plaza with events for kids and adults. Kids really enjoyed the inflatable two-story slide, and adults came to enjoy the crafts, music, and ice cream. It was a great way to build excitement for the library’s adult and youth summer reading programs. And as a bonus, the chairs and patio umbrellas have made additional appearances in the plaza for users to enjoy.

Over 800 adults registered to participate in the adult program. Of those, 498 completed at least four books, which made them eligible for one of the two grand prize drawings. We heard from adults who signed up as their kids participated in the youth program and as well as adults with no children at home. Everyone was engaged in reading and excited about the chance to win a prize: a gift card, pint glass, or tote bag. Those who didn’t win were in good spirits to try again. Adult participants also wrote 279 reviews in Beanstack, a selection of which were also posted on the library’s Facebook page daily during the summer.

The Adult Services staff received many comments in support of the program, including “I enjoyed the Summer Reading Program for adults. It reminded me of the summer reading programs at the library when I was a kid. Thanks for a fun event and a fun memory.” A homebound participant emailed “I did it!!! I finished the 20th book earlier today. That was harder than I thought. Thank you for everything.”

Melissa Simpson, Adult Services Director
Development Officer Report
June 2018

Provide excellent service:
- With technical services staff assistance, I completed the annual process of informing Perpetual Book Fund (PBF) establishing donors of materials purchased through their PBFs. I send letters and title information to donors.
- I attended the Friends of Williamsburg Regional Library Foundation (FWRLF) major donor committee meeting on June 11. The discussion focused on planning and progress to support a margin of excellence for the children’s interactive center at the James City County Library, reintroducing the Bisland Legacy Society to the community, and publicizing special gift opportunities related to IRA mandatory distributions.
- On June 20, I attended the FWRLF executive committee meeting. The committee set the July FWRLF board meeting agenda and discussed recent activities of the governance, finance, book sale, membership, major donor, and marketing committees.
- I participated in a tour of JCCL with local business representatives to highlight anticipated renovations of the children’s area on June 25.
- Attached to this report is the honorary and memorial gifts page that lists donations made to support the library and the FWRLF. We are responsible to ensure these funds are used as instructed by the donors. Also, recognizing our donors is an important aspect of stewarding these resources and supporters.

Provide excellent collections:
- I posted one LAP press release to the Daily Press online and submitted one LAP press release to the Virginia Gazette online. The Gazette printed one local author project press release.

Provide excellent programs:
- I anticipate sending out five to seven Fifty Hour Club membership letters recognizing library volunteers who reached the fifty-hour mark during June.

Provide for excellence in daily operations:
- As a member of the staff connections committee (SCC), I helped host the bar-b-que lunch for all staff on June 5. Staff responded to the Put-A-Pin In It question of “Where were you born?” Responses have ranged from Virginia to Canada to California, to various European countries.
- On June 6 I attended a G.W.A.V.A. membership meeting hosted by the Virginia Living Museum to learn about integrating volunteers and the museum itself.
- I attended the PAA Williamsburg Advisory Committee meeting on June 8. The meeting included a presentation on the history and progress of the Community Action Plan on Aging (CAPOA) plan. This ten-year plan was inaugurated in 2010 and continues to function as a guiding document.
- I chaired the June 22 Seniors as a Resource committee meeting. The committee continued planning for the fall career fair and discussed the ongoing career club activities.
- I attended the webinar; "I Wish I’d Thought of That: ‘Best of’ Fundraising Examples" (6/14).
- Throughout June, I participated in LEAD meetings.

Benjamin J. Goldberg, Library Development Officer
FOUNDATION SUPPORT

Annual Appeal
Avid Reader ($1,000 to $9,999)
• Jan Brown

Our Library - Our Future Endowment

Viky Pedigo Endowment
• Quinn Emmett (in memory of Mrs. Pedigo “who taught me how to read, and so much more!”)

Richard and Isi Dawson Perpetual Book Fund
• Bertie DeLorey (in honor of Richard Dawson’s birthday)

HONORARY & MEMORIAL GIFTS
In memory of:
• Thomas Bond from Winnie Bryant
• Annette Madel, a supporter and reader from the Madel family

In honor of:
• Dr. and Mrs. John Doley (on their 50th wedding anniversary) from Mary Ann Brendel

Summer Reading
• Bikes Unlimited
• Extraordinary Cupcakes
• Kathy and Bruce Hornsby
• Hornsby Real Estate Co./Ann and Robert Hornsby
• Kilwin’s Williamsburg
• Quirks!
• A Touch of Earth
• Trader Joe's
• The Virginia Living Museum

In-Kind
• Kevin Cuffe
• Robert Tinder
Provide excellent service:
- I participated in the Friends of Williamsburg Regional Library Foundation (FWRLF) membership committee meeting on July 12 during which identifying names for membership levels were discussed.
- On July 18, I supported a JCCL tour for local business representatives to highlight anticipated renovations of the children’s area.
- During the month I sent updates to a donor about the materials purchased as a result of his annual commemorative gifts.
- I attended the FWRLF Finance Committee meeting on July 23. During the meeting, the committee reviewed two support applications and discussed modifications to the process of reviewing support applications and anticipated policy revisions.
- I attended the FWRLF board meeting on July 24. In addition to a presentation from an investment management firm representative, the board discussed membership level names and governance issues.
- On July 27 I attended the FWRLF major donor committee meeting. The committee continued to plan for fundraising activities this fall.
- This month ten engraved bricks recognizing donor support of the library were installed among others in the brick recognition walkway in front of the Williamsburg Library.
- Attached to this report is the honorary and memorial gifts page that lists donations made to support the library and the FWRLF. We are responsible to ensure these funds are used as instructed by the donors. Also, recognizing our donors is an important aspect of stewarding these resources and supporters.

Provide excellent programs:
- I anticipate sending out seven to ten Fifty Hour Club membership letters recognizing library volunteers who reached the fifty-hour mark during July.

Provide for excellence in daily operations:
- In July I consulted with Blackbaud representatives to learn more about various fundraising products that they offer.
- On July 18 I met with WRL IT Director Mark Lutner to provide information on development office technology needs and learn about immediate IT projects.
- During the month I began recruiting library staff to volunteer for a project during Day of Caring (on September 7).
- I attended the Staff Connections Committee meeting on July 23. We welcomed new committee members, began discussing fall activities, and reflected on the annual staff recognition breakfast.
- Throughout July I participated in LEAD meetings. I attended monthly all staff update meetings on July 30 (WL) and July 31 (JCCL).

Benjamin J. Goldberg, Library Development Officer
FOUNDATION SUPPORT

Annual Appeal
Avid Reader ($1,000 to $9,999)
• Nikki and James Drake

Enthusiastic Reader ($250 to $999)
• Pamela Reiss

Sincere Reader (up to $249)
• Virginia and John Carey

Our Library - Our Future Endowment

Viky Pedigo Endowment
• Quinn Emmett (in memory of Mrs. Pedigo “who taught me how to read, and so much more!”)

Walter and Mattie Horne Perpetual Book Fund
• Janice M. Horne (in memory of Walter B. Horne)

Pugh Family Perpetual Book Fund
• Mark Pugh

HONORARY & MEMORIAL GIFTS

In memory of:
• Sarah Whittington Hayes Armistead from Edwina M. Smith
• John B. Malone from Linda and Scott Ellis, Margaret and Bruce Gillikin, A&B Rockey, Linda Vadyak and family, and Marlene Wrenn

Given by:
• Meredith Altshuler
• Soroptimist International of Williamsburg

Guest Speaker Book Program
• The Rotary Club of the Historic Triangle

Summer Reading
• The Colony Group
• Go-Karts Plus
• Retro’s Good Eats
• The Virginia Living Museum
Development Officer Report  
August 2018

Provide excellent service:
• On August 20, I attended the FWRLF major donor committee meeting. The committee continues to plan for fundraising activities this fall.
• I met with the FWRLF membership committee chair on August 23 to consider logistical issues related to implementing new giving tiers this fall and to consider an end of year appeal.
• Attached to this report is the honorary and memorial gifts page that lists donations made to support the library and the FWRLF. We are responsible to ensure these funds are used as instructed by the donors. Also, recognizing our donors is an important aspect of stewarding these resources and supporters.

Provide excellent collections:
• I posted four LAP press releases to the Daily Press online and submitted four LAP press releases to the Virginia Gazette online. The Gazette printed three local authors project press releases.

Provide excellent programs:
• I anticipate sending out five to seven Fifty Hour Club membership letters recognizing library volunteers who reached the fifty-hour mark during August.

Provide for excellence in daily operations:
• On August 7, I discussed WRL’s volunteer procedures with Angie Sims of JCC Parks & Rec. She is examining how JCC can further support the library volunteer program.
• With other community agency representatives, on August 10, I participated in an orientation luncheon with the three “fellows” (one-year internship positions) in William and Mary’s Office of Community Engagement.
• On August 14, I attended campaign training hosted by the United Way of the Virginia Peninsula.
• I participated in the Staff Connections Committee meeting on August 16. We discussed the upcoming events (September 7, Spirit Shirt Day (featuring alma maters and September 13, SCC coordinated lunch) and considered the annual staff recognition breakfast scheduled for October 8.
• On August 17 I helped coordinate the volunteer morning Chat with the Director at JCCL.
• I attended two “new building” focus group sessions on August 22.
• With Pam Buckley, I supported WRL’s school open house initiative by attending the Laurel Lane Elementary school open house on August 30.
• I chaired the August 31 Seniors as a Resource committee meeting. The committee is planning its fall job fair and discussing financial literacy training options.
• Throughout this month I consulted with WRL staff and fundraising database representatives to upgrade fundraising products.
• I attended the webinars; NFG Masterclass Webinar: Turning Volunteers and Board Members Into Donors (8/1), New Power: What it Means for Fundraisers (8/7), and
Thanking Your Donors: How to use Technology to Show Gratitude (8/15), Online Giving in Online Express (8/30).

- During the month I recruited staff to volunteer for a project during Day of Caring (on September 7).
- Throughout August I participated in LEAD meetings. I attended Betsy’s monthly staff update meetings on August 28 (WL) and August 30 (JCCL).

Benjamin J. Goldberg, Library Development Officer
FOUNDATION SUPPORT
Our Library - Our Future Endowments

Viky Pedigo Endowment
- Quinn Emmett (in memory of Mrs. Pedigo “who taught me how to read, and so much more!”)

Goldberg Family Perpetual Book fund
- Amy and Benjamin Goldberg (in honor of Alexander and Richard’s birthdays)

HONORARY & MEMORIAL GIFTS
In memory of:
- Alice Borrelli from the Kingsmill Yacht Club
- Marilyn Hamel from Kim and Douglas Myers
- Peggy Kossler from Betty Ann and Lee Griffin
- Dr. John Ialeggio from Rosalie Martin
- Peter Manes from Betty Ann and Lee Griffin
- Philip May from Betty Ann and Lee Griffin

William H. Sigafoes Memorial Fund
- Robert B. Sigafoes

Summer Reading
- Domino’s Pizza
- Helen’s Place Photography
- Margaret Keithley
- Parks Orthodontics

Local Authors Project
- Alice Green and Judy Bernath - Just Breathe
- J. Jan Brown (by her family) – Secret Places
- Edward Cole Joyner – Musings of a Country Boy... Lest I Forget
- George N. Karahalios – A Study of Leadership During the 1862 Peninsula Campaign
- Jonathan L. Stolz – Medicine from Cave Dwellers to Millennials
IT Division Report
August 2018

Provide excellent service:

- Mark and Brett implemented Cisco FirePower NexGen Firewalls to address concerns regarding security and compliance with E-RATE web filtering requirements. This installation increased overall internet throughput and caused a dramatic increase in speed for all public access computers.
- The IT Team has been working steadily to migrate staff computers to the new WRL.local domain internally in preparation for a link between the local domain and Office 365. This will allow the use of single sign-on between on-premise and cloud applications.
- ABS Technology, a library vendor, completed a network assessment and provided recommendations to update and modernize the WRL network in line with industry best practices.
- Mark created an IT help desk solution to provide better tracking and servicing of trouble reports. This system is ready to be used but is slated to go live once all staff machines are on the new domain.
- Mark created a detailed configuration to replace the current server and switching hardware within WRL. The design is modern, efficient, and secure which will allow the expansion of technical services at WRL desired by the Library Director.
- Brett continued the migration of staff and divisional documents from the WRL file server to Office 365 SharePoint.
- Steve was able to create a new Gab Bag collection to count the circulation of individual items in a bag rather than a single circulation for multiple items as requested by the Library Director. He also created a report to monitor the circulation for verification.

Provide for excellence in daily operations:

- Mark and Brett researched and tested the method for providing staff access to files stored in SharePoint via windows file explorer. This will provide seamless access to files in the cloud in a method that is familiar to staff.
- Brett researched a request from staff and installed an Office 365 tool that schedules pre-written emails to be sent as reminders.
- Kraston and Steve visited every public PC on the morning after the firewall implementations before 10:00 AM to remove the obsolete filtering software that was causing slow performance. Their hard work ensured that WRL customers were not impacted by the change.
- Steve worked to create/modify multiple new and existing collection use reports. He was also able to resolve circulation report results discrepancies between both of WRL’s horizon reporting products.
- Steve successfully upgraded Horizon web services with minimal staff and public access downtime.
- Steve resolved catalog record extraction format and upload procedures regarding Ebsco discovery services to ensure the catalog access is current and accurate.

Mark Lutner, Information Technology Director
Provide excellent programs:

- Peninsula Watermedia Society Member Show in the Stryker Center exhibit space.
- York River Concert band returned to finish out the Dewey Decibel Concert Series on June 19th.
- The Annual JCC Parks & Recreation Student Art Show & Exhibit featuring artwork from the students of Anne Kushnick was on display with an open reception held on Friday the 22nd.
- Continued planning for fall and winter programs, including the Dewey Decibel Concert Series, Virginia Opera, Centuries of Art Lecture Series, and the Italian and Celtic Film Series.

Provide excellent services:

- Promoted library programs and services through four radio ads, as well as website updates, and other electronic distribution of publicity.
- Provided rooms and tech support for Y.S. summer performances at WL and JCCL.

Provide excellent facilities:

- Program Services staff processed 190 room bookings during the month.
- There were 349 meeting room uses by 11,300 people at all three WRL locations during the month. Rooms are checked after each use and cleaned as necessary.
- Fielded and answered 858 reference questions.
- New projector and screen installed in the Williamsburg Library Theatre.

Provide excellence in daily operations:

- Scheduled interviews for two P/T (20hr/wk) Program Services Assistant vacancies.

Robert Haas, Program Services Director
Provide excellent programs:

- Peninsula Watermedia Society Member Show in the Stryker Center exhibit space.
- Stagelights presented Mary Poppins and Charlotte’s Web, Jr., performing 7 shows entertaining over 1,200 theatre-goers. This year marks 18 years of Stagelights performing in the Williamsburg Library Theatre.
- The Annual JCC Parks & Recreation Student Art Show & Exhibit featuring artwork from the students of Anne Kushnick was on display until July 13th.
- On display in the Williamsburg Library Gallery, “Through the Eye of a Naturalist” photographs from the Historic Rivers Chapter of the Virginia Master Naturalists with open reception: Sunday, August 19th from 2-4 p.m., open to the public.
- Continued planning for fall and winter programs, including the Dewey Decibel Concert Series, Centuries of Art Lecture Series, and exhibitions.

Provide excellent services:

- Promoted library programs and services through website updates, and other electronic distribution of publicity.
- Provided rooms and tech support for Y.S. summer performances at WL and JCCL.
- Provided room and tech support for Stagelights’ production of Mary Poppins and Charlotte’s Web, Jr. which included 7 rehearsals and 7 performances.

Provide excellent facilities:

- Program Services staff processed 208 room bookings during the month.
- There were 359 meeting room uses by 15,076 people at all three WRL locations during the month. Rooms are checked after each use and cleaned as necessary.
- Fielded and answered 919 reference questions.

Provide excellence in daily operations:

- Interviewed and hired Beau Carr and Justin Barber for the two P/T (20hr/wk) Program Services Assistant position vacancies.

Robert Haas, Program Services Director
Provide excellent programs:

- Peninsula Watermedia Society Member Show in the Stryker Center exhibit space.
- Panglossian Productions’ “Necessary Targets” completed its six-show run over two weekends 8/17, 8/18, 8/19, 8/24, 8/25, & 8/26.
- The Heritage of America Band’s (USAF) chamber ensemble treated concert-goers to an evening of chamber music on Tuesday the 28th.
- Continued planning for winter and spring programs, including the Dewey Decibel Concert Series, Centuries of Art Lecture Series, and exhibitions.

Provide excellent services:

- Promoted library programs and services through website updates, and other electronic distribution of publicity.
- Provided rooms and tech support for Y.S. Summer performances at WL and JCCL.
- Provided room and tech support for Backstage’s production of Spamalot which included 2 rehearsals and 2 performances, entertaining 415 theatre-goers.

Provide excellent facilities:

- Program Services staff processed 210 room bookings during the month.
- There were 351 meeting room uses by 7,749 people at all three WRL locations during the month. Rooms are checked after each use and cleaned as necessary.
- Fielded and answered 817 reference questions.

Provide excellence in daily operations:

- Beau Carr and Justin Barber started their P/T (20hr/wk) Program Services Assistant training.

Robert Haas, Program Services Director
Communicating and raising awareness

- Elizabeth drafted press releases on the new Kanopy Streaming video service and on our Summer Reading program and kickoff event.
- Elizabeth created, developed, implemented, monitored, and provided updates for nine media plans: Golden Age of Mysteries (attended meeting to begin planning for this event); Book Groups (consulted on new banner and refreshing logos); Talks@2 (spring season concluded); Dewey Decibel (spring season concluded); Centuries of Art (met with WCAC representatives to recap winter season and discuss plan for next fall); Getaway Cafe; STEAM Saturdays; and Cinema @ Scotland Street.
- We met with our sales rep from WMBG to discuss the upcoming radio ads series we will be starting in FY19.
- As part of our ongoing process of connecting with local media and communications staff, we met with Lee Ann Hartman, communications person for the City of Williamsburg, to discuss ways to best share WRL messages with the City and its residents.

Provide excellent collections:

- Barry worked with selectors to create end-of-year lists for digital content to help close out the FY18 collection budget.
- Barry met with NoveList staff to review results from WRL’s beta testing of the new version of NoveList Select that embeds content into WRL’s catalog results, and to make suggestions for improvements to the interface.

Provide excellent programs:

- Elizabeth helped coordinate promotion and activities related to the Summer Reading Kick-Off Party (ads, posters, vendors, etc.).
- Barry gave a Speakers Bureau presentation on Elizabethan music for residents of Morningside continuing care facility.

Building Community Connections

- We met with members of the W&M partnership team to discuss a variety of topics, including Fall children's author visit on campus; Update on reciprocal borrowing (stats/feedback); FY 19 WM and WRL programs and potential for collaborations; Marketing (a) to WM students and faculty/staff/ (b) to public; Planning outreach events for fall; and Training- are there specific training areas that we can work to coordinate any training events for the fall?
- Barry worked with Betsy and Janet on initial planning for the WRL strategic planning process with Brian Murphy from BERK Consulting.

Other

- Barry attended the ALA annual conference and held meetings with vendors and publishers about forthcoming products and materials.

Barry Trott, Special Projects Division Director
Communicating and raising awareness

- We began our weekly radio show on WMBG. As part of our advertising package, we have a 15-minute slot every Thursday at 12:30 p.m. to talk with host Robert Hodge about library collections, programs, and services. We have a content calendar created for the show and WRL guest visitors arranged, including Betsy, who will have a monthly slot.
- Working with Betsy, we launched a new initiative to alert staff to important messages and to build on staff engagement with users. Each Friday, we will send all staff a “message of the week” for the coming week. The message of the week will build off the engagement with users that we created during the ELGL contest last spring to continue to form connections with our users by sharing stories and information about WRL. We will be developing a weekly message that can be the focus of interactions at the public service desks. Each Friday afternoon, we will send out an email with the theme for the next week, some suggested language to use when talking to users, and sometimes a 1/4 page flyer that can be handed out. The message of the week will allow us to have consistency as staff encounter and engage with users.
- Elizabeth drafted press releases on the new Kanopy Streaming video service and on our Summer Reading program and kickoff event.
- Elizabeth created, developed, implemented, monitored, and provided updates for seven media plans: Golden Age of Mysteries (updated media plan and attended planning meetings for event); Book Groups (consulted on new banner and refreshing logos); Centuries of Art (preparations for Fall season, consulted on print promotions); Getaway Café (created and consulted on flyers and bookmarks for upcoming programs); Cinema @ Scotland Street; and Year of Making (attended planning meetings and consulted on design elements for logo).

Provide excellent collections:

- Barry and Christie worked to get records for our Lynda.com classes into the WRL catalog allowing users to easily locate training videos from this collection. We began with the Photography class videos as this is one of the most popular of Lynda.com areas.
- We met with our Overdrive rep to discuss ways to get more data about the use of our ebook collection. He set up a monthly report that details a wide range of information about how users access and use the Overdrive ebook collection that will be helpful to us for planning purposes.
- We drafted the annual report on digital circulation that is attached to this monthly report.

Building Community Connections

- Barry worked with Betsy and Janet to develop the WRL Building Survey as part of the evaluating spaces project.

Other

- Starting July 2, Barry turned over responsibilities for the IT Services division to Mark Lutner, our new IT Director after 14 months as Interim IT Director. He also took on a new role as Technical Services Director in addition to the Special Projects Director role. Barry spent several days this month working with Mark as he stepped into his new position here at WRL.

Barry Trott, Special Projects Division Director
Digital Collection Use in FY18

Overall, we saw a slight decrease in use of WRL’s digital collections in FY18, down 0.3% from the previous year with 223,766 checkouts. The decrease was attributable to an 11% drop in use of the streaming and downloadable music collection. All other digital collections saw increases in FY18 (see table 1).

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<th>Content</th>
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<tr>
<td>Ebooks</td>
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<td><strong>Total</strong></td>
<td><strong>-0.3%</strong></td>
</tr>
</tbody>
</table>

Table 1, Percent change FY17 to FY18

Overall, music streams still represented the largest percentage of digital use (37%, down from 42% in FY17) followed by ebooks (31% up from 28% in FY17). Audiobooks also saw a 3% increase as a percentage of digital use over FY17 (see figure 1).

Figure 1, Digital Checkouts by Format

**FY18 Digital Checkouts by Format**

- 69060, 31% Ebooks
- 82507, 37% Audiobooks
- 15164, 7% Music Downloads
- 35366, 16% Music Streams
- 21669, 9% Magazines

**FY18 Circulation by Content Type**

1. Ebooks
   a. Ebooks circulation was up 9.7% over FY17, with 69,060 items circulated.
   b. We added 1,495 new ebook users in FY18, bringing us to 11,758 cardholders who have used the ebook collection. This represents about 18% of total cardholders.
2. Audiobooks
   a. Audiobook circulation increased 23.3% in FY18, with a total of 35,366 items checked out. We added 852 new users in FY18, bringing our user number to 5,167 cardholders who have used the downloadable audiobook collection.

3. Magazines
   a. Users downloaded 15,164 digital magazines in FY18, up 4.6% from FY17.
   b. We added 1,083 new digital magazine users, bringing us to 3,408 cardholders who have used the magazine collection.

4. Music downloading and streaming
   a. Users downloaded 21,669 songs from our Freegal collection in FY18, down 10.3% from FY17.
   b. Users streamed 82,507 songs with the Freegal Music Streaming service an average of 226 songs per day.
   c. Decreases in the use of the streaming and download services may be due in part to increased access to services such as Pandora, Spotify, Amazon Prime, and Apple Music, all of which allow streaming music.

Digital Content Highlights

1. Overall, we continue to see an increase in WRL cardholders using digital content, adding between 2,000 and 3,000 new users each year. Digital users represent about 30% of our total cardholders (see figure 2).

![All Digital Users](image)

Figure 2, All Digital Users

2. Use of the ebook via Kindle surpassed use of ePub titles, perhaps in part to Barnes and Noble ending support for their NOOK reader. Use of the Overdrive READ option, allowing users to read in the browser on their device also continued its steady increase, representing 18% of titles checked out in FY18 (see figure 3).
3. Ebook use by audience  
   a. The ebook collections are most heavily used by adults, with adult fiction predominating. Adult ebook use was down 1% compared to FY17. Circulation of YA and junior ebook titles each rose 1% in FY18.

4. Ebook use by subject  
   a. General fiction is the top circulating ebook fiction, followed by romance, mysteries, thrillers, and historical fiction. In nonfiction, history and biography are the top circulating subjects.
Communicating and raising awareness

- Elizabeth and Barry worked on various promotional projects related to the building survey, community focus groups, and media requests about the WRL capital projects. These included promoting the survey, analyzing the survey results (including tagging all survey comments), working with JCC GIS staff to map some survey results, drafting a report on the survey for the WRL Board, promoting the focus groups, and reviewing the minutes from those meetings.
- Elizabeth created, developed, implemented, monitored, and provided updates for nine media plans: Golden Age of Mysteries (created brochure for series); Book Groups; Dewey Decibel Concert Series (created brochure for Fall season); Centuries of Art (continued preparations for Fall season); Getaway Café (created and consulted on flyers and bookmarks for upcoming programs); and Cinema @ Scotland Street.
- We worked with Benjamin Goldberg to design and order new coupons for use by the FWRLF as gifts for new members. One coupon is for a free Book Nook item and one if for a free WRL tote bag.

Provide excellent collections:

- Digital circulation continues to grow, with overall digital use up about 10% form the first two months of FY18. In particular, ebook use and eaudiobook use is significantly up. Digital music use is down from FY18, possibly due to other music streaming options available to users. Streaming video use continues to be robust as well, with several comments from users about how much they like the collection.

Provide excellent programs

- Elizabeth attended meetings and helped with the planning process for Year of Making, coordinating a variety of promotional pieces, including the development of the media plan.

Building Community Connections

- We prepared materials for the WJCC Open House events as part of the partnership between WRL and WJCC Public Schools. Elizabeth and Barry each attended an elementary school open house event representing WRL.
- Barry hosted a group of new W&M students who were part of a team of incoming students focused on civic engagement. They received a tour of WL and Stryker, information about how the library engages with the community, and information on WRL resources and getting a library card. The event was arranged through our partnership with the W&M Office of Community Engagement.
- We met with Jesse Kelley from Adult Services and Sarah Glosson Director of the W&M Arts and Sciences Graduate Center to discuss possible collaboration on a series of programs that bring emerging research from W&M to a public forum through the library. The series will debut in October of this year.

Other

- Barry presented on WRL’s experience with discovery tools in public libraries as part of a webinar on Ebsco Discovery Service.
- Barry worked with Library of VA staff and our school partners on an issue relating to database content available through LVA’s FindItVA collection.

Barry Trott, Special Projects Division Director
Provide for excellence in daily operations:

- Christie worked with Steve D’Amico in IT Services to troubleshoot a display issue in our Enterprise catalog. Gab Bag titles (our book discussion kits) were being masked in the catalog and visible only to staff when logged in. Christie and Steve were able to figure out a solution to make those titles visible to all users.
- Christie, Mandy, and Linda all assisted on public service desks in June, helping out Circulation, Youth, and Adult Services. Tech services staff also assisted with mobile library services this month providing services to a homebound client.
- Linda continued to manage our volunteers and cross-trainers from other library divisions. These volunteers, both outside volunteers and from other WRL divisions, help us process items, cover materials, and in some cases assist with basic cataloging.

Provide excellent collections:

- Several TS staff members assisted with the leased books project for supporting Youth Services summer reading needs. This included working with Steve to create a new collection code, receiving titles, adding records to the library’s catalog, and getting the titles out to YS. We will evaluate the success of this FWRLF-funded pilot project in the fall.
- In preparation for debuting our new Kanopy streaming video collection. Christie entered over 18,000 records for items in the Kanopy collection into our catalog.
- Mandy completed the recataloging of book/CD sets for the Youth Services division.
- In FY18, the Technical Services team added 41,160 bib records to the library catalog, comprising 40,009 physical items and over 18,000 Kanopy digital film records. Excluding the one-time Kanopy additions, bib record additions were up 10% over FY17.

Other

- Sheila attended the NASIG conference in Atlanta. NASIG is an independent professional association of librarians and academic publishing professionals, working to advance and transform the management of information resources in all formats and business models, with an emphasis on scholarly communications, serials and electronic resources. She focused on the cataloging of serials and a/v formats.
- Barry and Christie worked on developing a tool to create a list of new titles added to the collection each month in order to more easily offer library users a regular email about new materials.

Barry Trott, Technical Services Director
Provide for excellence in daily operations:

- Christie is responsible for all the library’s authority records (those records which contain standardized forms for names, titles, and subjects that are used on bibliographic records and provide cross-references in catalogs). She regularly updates the records in the catalog to ensure consistency and ease of access for users. This month, Christie’s authority work included adding new genre headings that had been sent out by the Library of Congress and updating subject headings for works on Native American tribes to include the more welcoming subject phrase “Indigenous Peoples.” Making the catalog more welcoming to users is an important piece of our work.

- Jean Marie worked with our cross-training volunteer Keenan to teach him how to do basic cataloging for picture books. Keenan assists us about an hour each week and helps get materials out to the user more quickly.

- Mandy assisted on the desk for both the Circulation and the Adult Services divisions, and Christie helped out with the teen D&D program.

- Christie worked with Alicia in Circulation, Sandy in Youth Services, and Steve in IT to develop a collection code and procedures for a new youth storage collection, composed of titles in large series that we want to keep accessible to users, but do not have space for on the shelves (Boxcar Children, Hardy Boys, etc.) These titles will be searchable in the catalog and can be placed on hold, but will not be on open shelves for browsing.

Provide excellent collections:

- Lisa closed out the FY18 collection budget within $0.23, an excellent close for a $525,000 budget.

- Christie figured how to clean up and enter MARC records for selected Lynda.com content into our catalog. We are starting out with adding the photography classes added to Lynda in the past year to see how these records drive traffic to the resource. You will see these items in the catalog with a call number LYND

- TS staff continued to work with the Youth Services rental books, in particular, receiving, barcoding, and adding titles to the WRL catalog.

- Tech Services staff added 2,103 bib records this month representing 2,565 items. They deleted 1,501 bib records representing 2,122 items.

Other

- We worked with Benjamin to develop and implement new procedures and bookplates for materials donated by the local Rotary clubs in honor of their speakers.

Barry Trott, Technical Services Director
Technical Services Division Report  
August 2018

Provide for excellence in daily operations:
- Christie worked with Circulation and Adult Services on updating items in the Gab Bags collection as they move from JCCL to WL and are now being handled by the Circulation staff.
- Jean Marie continued to work with our cross-training volunteer Keenan to teach him how to do basic cataloging for picture books. Keenan assists us about an hour each week and helps get materials out to the user more quickly.
- Lisa worked with Steve to research a discrepancy in vouchers for FY18 materials purchases at Carrie’s request. Carrie reported that the issue was discovered to be a check that was not voided and so not related to our Horizon catalog system.

Provide excellent collections:
- Tech Services staff discussed issues pertaining to Youth Services storage collections and looked for solutions to best identify these items.
- As part of a grant application for the Kiwanis, Christie created a report to show the number of children living in York County with WRL library cards.
- Tech Services staff added 1,945 bib records this month representing 3,429 items. They deleted 366 bib records representing 562 items.
- At our monthly cataloger's meeting, we discussed the Enterprise catalog in terms of how best our cataloging can serve the user. What data is important and why. How does the user search the catalog, both initially (e.g. keyword) and when drilling deeper (e.g. clicking on a subject heading). We talked about how the lack of authority control and a cross-reference structure impacts searching in Enterprise. We also mentioned the importance of adhering to standards to prepare the catalog data for future uses (e.g. linked data or BIBFRAME).
- We worked with Circulation Services to determine the best procedure for handling picture book items that need spine label repairs.

Other
- Christie completed her first class towards a certification in XML. This series of courses will assist her in cataloging and database problem solving as we move towards records with linked data. Already more and more records are available in XML and having a better understanding in this area will help ensure that our records work seamlessly with the linked data structure we will be getting from vendors.
- Technical Services served as the “guinea pigs” for the recent Active Directory upgrade by IT staff. After working out a few bugs, the upgrade has worked well.
- Mandy, Christie, and Barry attended WJCC Open House events as part of the library’s partnership with the WJCC schools.

Barry Trott, Technical Services Director
Youth Services Highlights
June 2018

Summer Reading 2018 started off with a huge party on the Williamsburg Library plaza – our first Summer Reading Kick-off Party. Over 500 people of all ages came out and enjoyed magic from strolling magician Jonathan Austin, oversized games of checkers, Jenga, and Connect Four, crafts including toy boats, book folding, and button making, photo ops at our green screen photo booth, henna tattoos, face painting, Ben & Jerry’s ice cream, a two-story inflatable slide, and music from Colonial DJs. It was a fun day for everyone. By providing activities such as the Kick-off Party, we strengthen our core function of offering programs that advance the library’s role as a center for the community.

With the goal of bringing some of the building-based summer reading activities into the community, we launched the WRL Summer Reading Express to our neighborhoods and outreach sites. Our “WRL Summer Reading Express” van equipped with Wi-Fi, colorful plastic Adirondack chairs, umbrellas, outdoor mats, and popsicles delivered pop-up Internet cafés to area neighborhoods. 134 people enjoyed this innovative and fun outdoor library experience. In addition to the pop-up Internet café, we offered additional children’s summer reading programming in the neighborhoods serviced through MLS. All of these enrichment programs were funded by the Friends of WRL Foundation and included performances, technology programs, and arts and crafts activities.

Building-based program highlights from the month:

- **Sphero Light Painting** - Users combined art and technology using Sphero robots. They created collaborative “light paintings” using long-exposure photography and programmable Sphero robots.

- **Contemos un Cuento** - This all-ages storytime for children and their caregivers featured stories, rhymes, songs, fingerplays, and other activities presented in both Spanish and English.

- **Puppet Storytime** - This all ages storytime featured teen puppeteers performing with puppets behind a puppet theater, lip-syncing to music with Muppet-style puppets. This program was so popular we had to move it to Stryker Center to accommodate the crowd. Puppet storytime happens weekly at both buildings during the summer.

- **Teeny Tiny Farm** - If there’s anything more adorable than a kid’s petting zoo, it’s a teeny tiny one! Over 500 people of all ages came out to meet miniature farm animals, including a miniature horse, miniature donkey, miniature cow, miniature pig, miniature llama, little goats, sheep, and multiple bunnies.

- **DIY Craft Night** - It was up-to-the-elbows in ooey gooey slime time at the James City County Library on June 27. Kids created slime using cornstarch, food coloring, and other materials, then took their creations home to enjoy.

These offerings, which are funded through a generous grant from the Friends of Williamsburg Regional Library Foundation, support our core function of providing excellent programs for youth and families.

**Sandy Towers, Youth Services Director**
Youth Services Highlights
July 2018

July was a fantastic month for program attendance. In the summer reading rooms, 6,404 children visited and shared what they had been reading with YS staff. This “sharing” is a unique feature of our summer reading program. By having the children retell what they have read, we are helping to reinforce and retain their reading comprehension skills over the summer. The summer reading program supports our core value of promoting literacy.

We hosted free book events at both buildings, in neighborhoods served through MLS, and at the WJCC summer school program. We gave 2,434 books to children. The children were thrilled to receive a book that they could keep. By giving them books to keep, we are encouraging them to read and help prevent “summer slide,” the loss of reading skills over the summer. The book giveaway events support our core value of promoting literacy. By providing book giveaway events in the community, we help achieve our strategic priority of strengthening community connections and partnerships.

We continued our support of English language learners by partnering with WJCC Schools English Learner Academy to provide bilingual programming to families in the community. The program is held at Matthew Whaley Elementary and serves children living in Williamsburg and James City County whose native language is a language other than English. Highlights of the five-week program included:

- **Week 1**: YS librarian Sara Meldrum visited the academy to assist the families in obtaining library cards.
- **Week 2**: MLS Manager Eletha Davis brought the MLS vehicle to the academy to circulate materials. YS librarian Heather Hamblin provided a storytime, modeling how to read aloud to a child for the parents.
- **Week 3**: The academy families walked to the Williamsburg Library and received a bilingual tour of the library, highlighting the resources available with their library cards. While at the library, the children each chose a free book to take home from our book giveaway event.
- **Week 4**: While Sara provided a storytime and activity for the children, AS Librarian Rachael Nelson presented a session on using WRL’s language learning resource, Mango. Eletha brought the MLS vehicle to the academy to circulate materials.
- **Week 5**: YS Librarian Christine Hurlock and I visited the academy and presented a session on how to use WRL’s online resources. Each week, a WRL staff person will attend to provide programming and services to the ELL Academy families. Providing programs and services to the ELL Academy helps achieve our strategic priority of strengthening community connections and partnerships.

**MLS Summer Enrichment** continued in the community this month. Highlights include:
- Juggler and magician Jonathan Austin performed for children at the James City County Recreation Center.
- Kris Van Deusen and Christine Hurlock presented two programs using Sphero Robots for the children at Lafayette Square Apartments.
- ZooPro Animal Adventures presented a live animal show for children at the Abram Frink Community Center in Grove.

In addition to the special programming, the pop-up Internet café - *WRL Summer Reading Express* - continued to be popular in the neighborhoods. 231 children and caregivers participated in the arts and crafts projects and used the Wi-Fi services. Delivering programs, collections, and services to the community supports our core function of providing service to users outside the library buildings.

The summer reading program, including the book giveaway events and MLS Summer Enrichment, are generously supported by the Friends of Williamsburg Regional Library Foundation.

*Sandy Towers, Youth Services Director*
Programming continued to be strong in August, both in the buildings and in the neighborhoods and outreach sites. Highlights include:

**Storybook Tales** (a play) - presented by the professional actors of the Bright Star Theatre

**The Magic of Krendl** - Combining the power of thought and the magic of the mind with sleight of hand, impossible escapes, mind-reading, and beyond, Krendl entertained and amazed the audience. **Rockin' and Readin' with Leonardo** - children were enthusiastic about his humorous, high-energy musical performance.

**Turtle Tales** - presented by the Virginia Living Museum. Children learned about the real-life turtles that live in our forests, ponds, and the Chesapeake Bay.

**Sphero Mini Mayhem** - A robotics program in which participants built balloon-popping Sphero tanks and competed to be the last robot rolling.

**DIY Night** - Participants used tape, acrylic paint, and vinyl silhouettes on canvas to make a one-of-a-kind piece of art.

**MLS Summer Enrichment** - Juggler Jonathan Austin and Ventriloquist Uncle Ty-rone performed for children at Burnt Ordinary, Freedom Park, and the James City County Recreation Center.

Programs such as these support our core function of providing excellent programs and advance the library’s function as a center for the community. Delivering programs, collections, and services to the community supports our core function of providing service to users outside the library buildings. The summer reading program, including programming, are supported by the Friends of Williamsburg Regional Library Foundation.

We participated in the **Williamsburg James City County Schools Open House** events. WRL staff went to each WJCC School (9 elementary, 3 middle, and 3 high). We distributed information about the collections, services, and programs offered by WRL and signed people up for library cards. We talked with over a thousand children and caregivers and signed up 234 new library users. By participating in the open house events, we help achieve our strategic priority of strengthening community connections and partnerships and also help achieve our strategic priority of raising awareness.

*Sandy Towers, Youth Services Director*
September 26, 2018

TO: WRL Board of Trustees

FROM: Betsy Fowler, Library Director

SUBJECT: Proposed Regular Board meeting dates and locations for January – December 2019 beginning at 3:00 p.m.

January 23, 2019: Stryker Center – Meeting Room 128
February 27, 2019: Stryker Center – Meeting Room 128
March 27, 2019: Stryker Center – Meeting Room 128
April 24, 2019: Stryker Center – Meeting Room 128
May 22, 2019: Stryker Center – Meeting Room 128
June 26, 2019: Stryker Center – Meeting Room 128
July 24, 2019: Stryker Center – Meeting Room 128 (OPTIONAL)
August 28, 2019: Stryker Center – Meeting Room 128 (OPTIONAL)
September 25, 2019: James City County Library - Kitzinger Community Room
October 30, 2019: Stryker Center – Meeting Room 128 *Moved due to conflict with VLA
December 4, 2019: James City County Library - Kitzinger Community Room

The November and December meetings are combined to accommodate the Thanksgiving and Christmas holidays.

- The ALA 2019 Midwinter Conference is scheduled for January 25-29, 2019
- The ALA 2019 Annual Conference is scheduled for June 20-25, 2019
- The VLA 2019 Annual Conference is scheduled for October 23-25, 2019
## FY 2019 Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Amount</th>
<th>BOT Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT Network Security Assessment</td>
<td>$75,000</td>
<td>July 25, 2018</td>
</tr>
<tr>
<td>IT Network &amp; Data Center Improvements</td>
<td>$320,000</td>
<td>Sept Request</td>
</tr>
<tr>
<td>JCCL Youth Services Renovations</td>
<td>$150,000</td>
<td>Dec Request</td>
</tr>
<tr>
<td>JCCL Adult Services Renovations</td>
<td>$150,000</td>
<td>Planning</td>
</tr>
<tr>
<td>RFID Inventory Control</td>
<td>TBD</td>
<td>Planning</td>
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</table>

**Total** $695,000
1. IT Network Security Assessment

The WRL Network Assessment is intended to fully identify areas for improvement regarding the network design and functionality. The Director has made this a top priority to gain knowledge of the existing network and also work toward standardizing network infrastructure based on best practices and leading industry vendor products. The initial review has identified several configurations that do not align with best practices, for this reason the network assessment is critical. To address critical concerns regarding Network and Web Security, the Library IT Director will deploy a NextGen Cisco Firewall. Testing of existing systems has shown the necessity to address security concerns immediately and to begin reviewing options for implementation.

Cost: $75,000 – Funded by the WRL BOT July 25, 2018

2. IT Network and Data Center Improvements

Results of the WRL Network Assessment and IT Director review of Data Center technology has identified several key areas which need to be addressed to allow secure and modern computing moving forward. The IT Director has identified hyper-converged data center technologies to address shortcomings in the existing server equipment. He has also identified issues with the library’s physical network which require a complete redesign and implementation of best practice-based equipment and configurations. The review also identified shortcomings regarding backup procedures which are critical and must be addressed in the short term. All solutions are fully vetted by the various hardware and software manufacturers and will ensure WRL can continue to serve its customers and expand services to include online payment transactions, RFID implementation, and expanded server/desktop delivery.

Cost: $320,000 – September 2018 Request

3. JCCL Youth Services Area Renovation

The James City County Library Youth Services area will be undergoing a major renovation to implement the Idea Studio. An innovative 21st Century Children’s Library merging a first class children’s book and multi-media collection and children’s museum style interactive exhibits and activities. The $150,000 funding from library carryover funds would cover the costs of shelving, furniture and other equipment. The renovation is also being funded by $150,000 from the James City County Capital Improvements Program to fund the glass storefront, carpeting, painting and lighting improvements. The FWRLF is embarking on a $250,000 fundraising campaign to cover the remaining costs of the project.
Cost: $150,000 – December 2018 Request

4. JCCL Adult Services Area Renovation
   The James City County Library Adult Services area will be undergoing renovation to update the public computer, collection and seating areas. The $150,000 funding from library carryover funds would cover the costs of shelving, furniture and other equipment. The project is also being funded by $150,000 from the James City County Capital Improvements Program to fund the carpeting, painting and lighting improvements.
   Cost: $150,000

5. RFID Inventory Control
   The library is currently reviewing RFID technology and its ability to revolutionize the way library functions are accomplished. The use of RFID in public libraries is recognized as an industry best practice. This technology allows customers to utilize self-checkout stations, freeing up service desk staff to assist customers with inquiries or work behind the scenes speeding up the time-to-shelf metrics for check-in items. RFID also lessens the burden on staff in workrooms by allowing the check-in of multiple items at a time rather than scanning individual barcodes. There are several tools available to utilize on shelf inventory processes and can decrease the time staff spend on repetitive tasks. Overall, this would increase customer satisfaction and decrease staff workloads.
   Cost: TBD
The Williamsburg Regional Library requests appropriation of carryover funds for the following projects:

$ 320,000  IT Network and Data Center Improvement
$ 320,000  Total

**IT Network and Data Center Improvements**

Results of the WRL Network Assessment and IT Director review of Data Center technology has identified several key areas which need to be addressed to allow secure and modern computing moving forward. The IT Director has identified hyper-converged data center technologies to address shortcomings in the existing server equipment. He has also identified issues with the library’s physical network which require a complete redesign and implementation of best practice-based equipment and configurations. The review also identified shortcomings regarding backup procedures which are critical and must be addressed in the short term. All solutions are fully vetted by the various hardware and software manufacturers and will ensure WRL can continue to serve its customers and expand services to include online payment transactions, RFID implementation, and expanded server/desktop delivery.
INTERNET USE

All individuals using the Williamsburg Regional Library (WRL) networks are bound by local, state, and federal laws and other statutes regarding electronic media including copyright laws.

To comply with the Federal Children’s Internet Protection Act (CIPA) and in accordance with Virginia Code § 42.1-36.1 all computers shall have technology protection measures to block illegal or harmful material and/or behavior. Sites containing materials deemed harmful to minors/juveniles, under applicable law, shall remain blocked to youth access within the limitations of library software. Any attempt to circumvent or disable any part of the technology protection measures without authorization is prohibited.

To the extent practical, steps shall be taken to promote the safety and security of users of the WRL computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Parents or guardians are responsible for the Internet information selected or accessed by their children. Parents or guardians are strongly advised to remain with their children while they use the Internet.

Unauthorized access, including so-called “hacking,” and other unlawful activities, as well as unauthorized disclosure, use, and dissemination of personal identification information regarding minors is prohibited.

Violations of this policy may result in the revocation of library privileges. Violation of local, state, or federal laws may lead to prosecution.

[Approved by the WRL Board of Trustees, April 24, 2002. Approved as amended by the WRL Board of Trustees, March 28, 2007. Approved as amended by the WRL Board of Trustees, June 25, 2008. Approved as amended by the WRL Board of Trustees, March 28, 2012. Approved as amended by the WRL Board of Trustees, January 2, 2016.]
WRL HOLIDAY CLOSING SCHEDULE
July 1, 2018 - June 30, 2019

July 4, 2018  CLOSED. July 4 is a paid holiday (Independence Day).

Sept 2-3, 2018  CLOSED. September 3 is a paid holiday (Labor Day).

Oct 8, 2018  OPEN at NOON. Staff Recognition Event (Columbus Day).

Nov 12, 2018  OPEN 10-9 as usual. November 11 is a paid holiday (Veterans’ Day). Staff members take a floating holiday another time.

Nov 21, 2018  OPEN 10-5. Day before Thanksgiving

Nov 22-23, 2018  CLOSED. Both are paid holidays (Thanksgiving Day and Day after Thanksgiving).

Dec 23-25, 2018  CLOSED. December 24-25 are paid holidays (Christmas Eve and Christmas Day).

Dec 31, 2018  OPEN 10-5.

Jan 1, 2019  CLOSED. January 1 is a paid holiday (New Year’s Day).

Jan 21, 2019  CLOSED. January 21 is a paid holiday (Martin Luther King, Jr. Day).

Feb 18, 2019  OPEN 10-9 as usual. February 18 is a paid holiday (Presidents’ Day). Staff members take a floating holiday another time.

April 21, 2019  CLOSED. Not a paid holiday (Easter Sunday).

May 26-27, 2019  CLOSED. May 27 is a paid holiday (Memorial Day).
The Williamsburg Regional Library Board of Trustees invites you to join them at a Staff Recognition Breakfast!

Monday, October 8, 2018, 9:00 a.m.
Colonial Heritage Country Club
6500 Arthur Hills Drive
Williamsburg, VA 23188

RSVP to sapp@wrl.org by Friday, September 14, 2018
### CIRCULATION by Locality

<table>
<thead>
<tr>
<th></th>
<th>WMSB</th>
<th>JCC</th>
<th>YORK</th>
<th>OTHER</th>
<th>Monthly</th>
<th>YTD</th>
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<tr>
<td>Williamsburg Library</td>
<td>8,726</td>
<td>36,461</td>
<td>7,491</td>
<td>191</td>
<td>52,869</td>
<td>570,143</td>
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<td>James City County Library</td>
<td>1,195</td>
<td>26,599</td>
<td>2,580</td>
<td>258</td>
<td>30,632</td>
<td>316,685</td>
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<td>Mobile Library Services</td>
<td>398</td>
<td>2,095</td>
<td>68</td>
<td>83</td>
<td>2,644</td>
<td>42,803</td>
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<td>2,406</td>
<td>196</td>
<td>19,065</td>
<td>223,047</td>
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<td><strong>Monthly Total</strong></td>
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<td><strong>79,215</strong></td>
<td><strong>12,545</strong></td>
<td><strong>728</strong></td>
<td><strong>105,210</strong></td>
<td><strong>1,152,678</strong></td>
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<td>Percent of Monthly Total</td>
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<td>75.29%</td>
<td>11.92%</td>
<td>0.69%</td>
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### CIRCULATION by Type

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<td>38,749</td>
<td>14,246</td>
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<td>19,303</td>
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### CIRCULATION by Audience

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<th>Adult</th>
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<td>12</td>
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<td><strong>86,179</strong></td>
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***Does not include Digital Circulation

### COLLECTION

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<th>Non-Print</th>
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<th>FY 17</th>
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<tbody>
<tr>
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<td>27,188</td>
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<td><strong>Total</strong></td>
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<td><strong>278,758</strong></td>
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***Digital Collection includes e-books and audio-books

### USER CARDS

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<th>Number</th>
<th>FY 17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg</td>
<td>10,091</td>
<td>-3.2%</td>
</tr>
<tr>
<td>James City County</td>
<td>48,612</td>
<td>-1.7%</td>
</tr>
<tr>
<td>York County</td>
<td>7,939</td>
<td>-2.0%</td>
</tr>
<tr>
<td>Other ****</td>
<td>136</td>
<td>-9.9%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>66,778</strong></td>
<td><strong>-2.0%</strong></td>
</tr>
</tbody>
</table>

**** Non residents with special recognition cards
**USER QUESTIONS**

<table>
<thead>
<tr>
<th>Library</th>
<th>Adult</th>
<th>Youth</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>3,967</td>
<td>2,709</td>
<td>6,676</td>
<td>71,276</td>
<td>3.9%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>2,361</td>
<td>1,314</td>
<td>3,675</td>
<td>38,327</td>
<td>16.0%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>68</td>
<td>0</td>
<td>68</td>
<td>934</td>
<td>13.9%</td>
</tr>
<tr>
<td>Outreach</td>
<td>1,093</td>
<td>160</td>
<td>1,253</td>
<td>16,002</td>
<td>-4.7%</td>
</tr>
<tr>
<td>Monthly Total</td>
<td>7,489</td>
<td>4,183</td>
<td>11,672</td>
<td>126,539</td>
<td>6.1%</td>
</tr>
</tbody>
</table>

**PC & Wi-Fi USE**

<table>
<thead>
<tr>
<th>Library</th>
<th>PC Use</th>
<th>Wi-Fi</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>4,543</td>
<td>14,312</td>
<td>18,855</td>
<td>220,237</td>
<td>17.6%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>2,520</td>
<td>6,528</td>
<td>9,048</td>
<td>105,751</td>
<td>23.6%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>0</td>
<td>2,709</td>
<td>2,709</td>
<td>17,842</td>
<td>39.6%</td>
</tr>
<tr>
<td>Mobile Library Services</td>
<td>10</td>
<td>26</td>
<td>36</td>
<td>2,666</td>
<td>-12.9%</td>
</tr>
<tr>
<td>Total</td>
<td>7,073</td>
<td>23,575</td>
<td>30,648</td>
<td>346,496</td>
<td>20.1%</td>
</tr>
</tbody>
</table>

**PROGRAM ATTENDANCE**

<table>
<thead>
<tr>
<th>Library</th>
<th>Adult</th>
<th>Youth</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>996</td>
<td>3,872</td>
<td>4,868</td>
<td>54,529</td>
<td>11.3%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>209</td>
<td>3,013</td>
<td>3,222</td>
<td>34,305</td>
<td>33.3%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>569</td>
<td>162</td>
<td>731</td>
<td>8,060</td>
<td>43.5%</td>
</tr>
<tr>
<td>Outreach</td>
<td>564</td>
<td>1,046</td>
<td>1,610</td>
<td>42,723</td>
<td>7.2%</td>
</tr>
<tr>
<td>Monthly Total</td>
<td>2,338</td>
<td>8,093</td>
<td>10,431</td>
<td>139,617</td>
<td>16.2%</td>
</tr>
</tbody>
</table>

**MEETING ROOM USE**

<table>
<thead>
<tr>
<th>Library</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>1,791</td>
<td>18,324</td>
<td>-7.3%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>607</td>
<td>7,104</td>
<td>11.4%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>81</td>
<td>2,298</td>
<td>-37.3%</td>
</tr>
<tr>
<td>Total</td>
<td>2,479</td>
<td>27,726</td>
<td>-7.0%</td>
</tr>
</tbody>
</table>

**VISITS**

<table>
<thead>
<tr>
<th>Library</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>32,439</td>
<td>484,327</td>
<td>-25.0%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>15,622</td>
<td>132,970</td>
<td>36.7%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>812</td>
<td>10,299</td>
<td>7.8%</td>
</tr>
<tr>
<td>Monthly Total</td>
<td>48,061</td>
<td>617,297</td>
<td>-17.0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Library</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Web Page Visits</td>
<td>37,197</td>
<td>457,646</td>
<td>-5.8%</td>
</tr>
<tr>
<td>Monthly Total</td>
<td>37,197</td>
<td>457,646</td>
<td>-5.8%</td>
</tr>
</tbody>
</table>
### CIRCULATION by Location

<table>
<thead>
<tr>
<th>Library</th>
<th>WMSB</th>
<th>JCC</th>
<th>YORK</th>
<th>OTHER</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>9,628</td>
<td>41,196</td>
<td>7,896</td>
<td>364</td>
<td>59,084</td>
<td>59,084</td>
<td>-2.6%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>1,330</td>
<td>29,706</td>
<td>2,969</td>
<td>325</td>
<td>34,330</td>
<td>34,330</td>
<td>-2.1%</td>
</tr>
<tr>
<td>Mobile Library Services</td>
<td>512</td>
<td>2,713</td>
<td>109</td>
<td>86</td>
<td>3,420</td>
<td>3,420</td>
<td>-34.1%</td>
</tr>
<tr>
<td>Digital Collection</td>
<td>2,504</td>
<td>14,806</td>
<td>3,464</td>
<td>261</td>
<td>21,035</td>
<td>21,035</td>
<td>9.0%</td>
</tr>
<tr>
<td><strong>Monthly Total</strong></td>
<td>13,974</td>
<td>88,421</td>
<td>14,438</td>
<td>1,036</td>
<td>117,869</td>
<td>117,869</td>
<td>-1.9%</td>
</tr>
<tr>
<td><strong>Percent of Monthly Total</strong></td>
<td>11.86%</td>
<td>75.02%</td>
<td>12.25%</td>
<td>0.88%</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### CIRCULATION by Type

<table>
<thead>
<tr>
<th>Library</th>
<th>Print</th>
<th>Non-Print</th>
<th>Monthly</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>43,551</td>
<td>15,566</td>
<td>59,117</td>
<td>59,117</td>
</tr>
<tr>
<td>James City County Library</td>
<td>24,259</td>
<td>10,042</td>
<td>34,301</td>
<td>34,301</td>
</tr>
<tr>
<td>Mobile Library Services</td>
<td>1,983</td>
<td>1,447</td>
<td>3,430</td>
<td>3,430</td>
</tr>
<tr>
<td>Digital Collection</td>
<td>N/A</td>
<td>21,210</td>
<td>21,210</td>
<td>21,210</td>
</tr>
<tr>
<td><strong>Monthly Total</strong></td>
<td>69,793</td>
<td>48,265</td>
<td>118,058</td>
<td>118,058</td>
</tr>
</tbody>
</table>

### CIRCULATION by Audience

<table>
<thead>
<tr>
<th>Library</th>
<th>Adult</th>
<th>Youth</th>
<th>Adult</th>
<th>Monthly</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>31,665</td>
<td>25,311</td>
<td>2,081</td>
<td>59,057</td>
<td>59,057</td>
</tr>
<tr>
<td>James City County Library</td>
<td>17,671</td>
<td>15,375</td>
<td>1,244</td>
<td>34,290</td>
<td>34,290</td>
</tr>
<tr>
<td>Mobile Library Services</td>
<td>1,928</td>
<td>1,469</td>
<td>34</td>
<td>3,431</td>
<td>3,431</td>
</tr>
<tr>
<td><strong>Monthly Total</strong></td>
<td>51,264</td>
<td>42,155</td>
<td>3,359</td>
<td>96,778</td>
<td>96,778</td>
</tr>
</tbody>
</table>

* ***Does not include Digital Circulation***

### COLLECTION

<table>
<thead>
<tr>
<th>Library</th>
<th>Print</th>
<th>Non-Print</th>
<th>Total</th>
<th>%Change FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>119,645</td>
<td>17,060</td>
<td>136,705</td>
<td>-5.5%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>90,433</td>
<td>16,185</td>
<td>106,618</td>
<td>-7.5%</td>
</tr>
<tr>
<td>Mobile Library Services</td>
<td>6,328</td>
<td>2,990</td>
<td>9,318</td>
<td>-20.0%</td>
</tr>
<tr>
<td>Digital Collection***</td>
<td>N/A</td>
<td>27,098</td>
<td>27,098</td>
<td>10.3%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>216,406</td>
<td>63,333</td>
<td>279,739</td>
<td>-5.5%</td>
</tr>
</tbody>
</table>

*** Digital Collection includes e-books and audio-books

### USER CARDS

<table>
<thead>
<tr>
<th>Region</th>
<th>Number</th>
<th>%Change FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg</td>
<td>10,104</td>
<td>-3.8%</td>
</tr>
<tr>
<td>James City County</td>
<td>48,496</td>
<td>-2.0%</td>
</tr>
<tr>
<td>York County</td>
<td>7,904</td>
<td>-2.5%</td>
</tr>
<tr>
<td>Other ****</td>
<td>134</td>
<td>-9.5%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>66,638</td>
<td>-2.3%</td>
</tr>
</tbody>
</table>

*** Non residents with special recognition cards
## USER QUESTIONS

<table>
<thead>
<tr>
<th>Library</th>
<th>Adult</th>
<th>Youth</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>4,207</td>
<td>2,987</td>
<td>7,194</td>
<td>7,194</td>
<td>1.4%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>2,408</td>
<td>1,385</td>
<td>3,793</td>
<td>3,793</td>
<td>6.1%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>88</td>
<td>0</td>
<td>88</td>
<td>88</td>
<td>63.0%</td>
</tr>
<tr>
<td>Outreach</td>
<td>1,166</td>
<td>261</td>
<td>1,427</td>
<td>1,427</td>
<td>-12.0%</td>
</tr>
<tr>
<td><strong>Monthly Total</strong></td>
<td>7,869</td>
<td>4,633</td>
<td>12,502</td>
<td>12,502</td>
<td>1.3%</td>
</tr>
</tbody>
</table>

## PC & Wi-Fi USE

<table>
<thead>
<tr>
<th>Library</th>
<th>PC Use</th>
<th>Wi-Fi</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>6,186</td>
<td>21,195</td>
<td>27,381</td>
<td>27,381</td>
<td>29.4%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>3,239</td>
<td>7,499</td>
<td>10,738</td>
<td>10,738</td>
<td>13.8%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>0</td>
<td>8,439</td>
<td>8,439</td>
<td>8,439</td>
<td>254.9%</td>
</tr>
<tr>
<td>Mobile Library Services</td>
<td>18</td>
<td>11</td>
<td>29</td>
<td>29</td>
<td>-93.2%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>9,443</td>
<td>37,144</td>
<td>46,587</td>
<td>46,587</td>
<td>39.5%</td>
</tr>
</tbody>
</table>

## PROGRAM ATTENDANCE

<table>
<thead>
<tr>
<th>Library</th>
<th>Adult</th>
<th>Youth</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>2,083</td>
<td>6,711</td>
<td>8,794</td>
<td>8,794</td>
<td>-5.5%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>203</td>
<td>4,225</td>
<td>4,428</td>
<td>4,428</td>
<td>-12.5%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>280</td>
<td>246</td>
<td>526</td>
<td>526</td>
<td>151.7%</td>
</tr>
<tr>
<td>Outreach</td>
<td>528</td>
<td>3,459</td>
<td>3,987</td>
<td>3,987</td>
<td>2.0%</td>
</tr>
<tr>
<td><strong>Monthly Total</strong></td>
<td>3,094</td>
<td>14,641</td>
<td>17,735</td>
<td>17,735</td>
<td>-4.0%</td>
</tr>
</tbody>
</table>

## MEETING ROOM USE

<table>
<thead>
<tr>
<th>Library</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>678</td>
<td>678</td>
<td>-50.1%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>545</td>
<td>545</td>
<td>25.0%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>105</td>
<td>105</td>
<td>-17.3%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1,328</td>
<td>1,328</td>
<td>-30.9%</td>
</tr>
</tbody>
</table>

## VISITS

<table>
<thead>
<tr>
<th>Library</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>36,696</td>
<td>36,696</td>
<td>-41.4%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>17,694</td>
<td>17,694</td>
<td>47.0%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>631</td>
<td>631</td>
<td>44.7%</td>
</tr>
<tr>
<td><strong>Monthly Total</strong></td>
<td>54,390</td>
<td>54,390</td>
<td>-26.7%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Library</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Web Page Visits</td>
<td>39,398</td>
<td>39,398</td>
<td>1.7%</td>
</tr>
<tr>
<td><strong>Monthly Total</strong></td>
<td>39,398</td>
<td>39,398</td>
<td>1.7%</td>
</tr>
</tbody>
</table>
## CIRCULATION by Locality

<table>
<thead>
<tr>
<th>Library</th>
<th>WMSB</th>
<th>JCC</th>
<th>YORK</th>
<th>OTHER</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>9,068</td>
<td>36,353</td>
<td>7,550</td>
<td>299</td>
<td>53,270</td>
<td>112,354</td>
<td>-3.3%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>1,383</td>
<td>26,906</td>
<td>2,705</td>
<td>245</td>
<td>31,239</td>
<td>65,569</td>
<td>0.3%</td>
</tr>
<tr>
<td>Mobile Library Services</td>
<td>465</td>
<td>2,153</td>
<td>65</td>
<td>59</td>
<td>2,742</td>
<td>6,162</td>
<td>-33.0%</td>
</tr>
<tr>
<td>Digital Collection</td>
<td>2,669</td>
<td>15,097</td>
<td>3,344</td>
<td>565</td>
<td>21,675</td>
<td>42,710</td>
<td>9.9%</td>
</tr>
<tr>
<td><strong>Monthly Total</strong></td>
<td>13,585</td>
<td>80,509</td>
<td>13,664</td>
<td>1,168</td>
<td>108,926</td>
<td>226,795</td>
<td>-1.2%</td>
</tr>
<tr>
<td><strong>Percent of Monthly Total</strong></td>
<td>12.47%</td>
<td>73.91%</td>
<td>12.54%</td>
<td>1.07%</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## CIRCULATION by Type

<table>
<thead>
<tr>
<th>Library</th>
<th>Print</th>
<th>Non-Print</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>38,763</td>
<td>14,477</td>
<td>53,240</td>
<td>112,357</td>
<td>-3.0%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>21,231</td>
<td>9,996</td>
<td>31,227</td>
<td>65,528</td>
<td>0.5%</td>
</tr>
<tr>
<td>Mobile Library Services</td>
<td>1,431</td>
<td>1,312</td>
<td>2,743</td>
<td>6,173</td>
<td>-32.6%</td>
</tr>
<tr>
<td>Digital Collection</td>
<td>N/A</td>
<td>21,778</td>
<td>21,778</td>
<td>42,988</td>
<td>10.1%</td>
</tr>
<tr>
<td><strong>Monthly Total</strong></td>
<td>61,425</td>
<td>47,563</td>
<td>108,988</td>
<td>227,046</td>
<td>-0.9%</td>
</tr>
</tbody>
</table>

## CIRCULATION by Audience

<table>
<thead>
<tr>
<th>Library</th>
<th>Adult</th>
<th>Youth</th>
<th>Monthly</th>
<th>Adult</th>
<th>Monthly</th>
<th>YTD</th>
<th>%Change FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>31,307</td>
<td>20,202</td>
<td>1,883</td>
<td>53,392</td>
<td>112,449</td>
<td>-3.1%</td>
<td></td>
</tr>
<tr>
<td>James City County Library</td>
<td>17,432</td>
<td>12,753</td>
<td>1,168</td>
<td>31,353</td>
<td>65,643</td>
<td>0.4%</td>
<td></td>
</tr>
<tr>
<td>Mobile Library Services</td>
<td>1,919</td>
<td>782</td>
<td>17</td>
<td>2,718</td>
<td>6,149</td>
<td>-33.1%</td>
<td></td>
</tr>
<tr>
<td><strong>Monthly Total</strong></td>
<td>50,658</td>
<td>33,737</td>
<td>3,068</td>
<td>87,463</td>
<td>184,241</td>
<td>-3.3%</td>
<td></td>
</tr>
</tbody>
</table>

*** Does not include Digital Circulation

## COLLECTION

<table>
<thead>
<tr>
<th>Library</th>
<th>Print</th>
<th>Non-Print</th>
<th>Total</th>
<th>%Change FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>120,155</td>
<td>16,939</td>
<td>137,094</td>
<td>-6.0%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>90,659</td>
<td>16,131</td>
<td>106,790</td>
<td>-7.8%</td>
</tr>
<tr>
<td>Mobile Library Services</td>
<td>5,421</td>
<td>2,945</td>
<td>8,366</td>
<td>-28.6%</td>
</tr>
<tr>
<td>Digital Collection***</td>
<td>N/A</td>
<td>27,148</td>
<td>27,148</td>
<td>9.4%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>216,235</td>
<td>63,163</td>
<td>279,398</td>
<td>-6.3%</td>
</tr>
</tbody>
</table>

*** Digital Collection includes e-books and audio-books

## USER CARDS

<table>
<thead>
<tr>
<th>Library</th>
<th>Number</th>
<th>%Change FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg</td>
<td>10,140</td>
<td>-4.3%</td>
</tr>
<tr>
<td>James City County</td>
<td>48,509</td>
<td>-2.8%</td>
</tr>
<tr>
<td>York County</td>
<td>7,887</td>
<td>-4.5%</td>
</tr>
<tr>
<td>Other ****</td>
<td>139</td>
<td>-10.3%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>66,675</td>
<td>-3.3%</td>
</tr>
</tbody>
</table>

**** Non residents with special recognition cards
## USER QUESTIONS

<table>
<thead>
<tr>
<th></th>
<th>Adult</th>
<th>Youth</th>
<th>Monthly</th>
<th>YTD</th>
<th>FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>4,022</td>
<td>2,047</td>
<td>6,069</td>
<td>13,263</td>
<td>-5.9%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>2,241</td>
<td>961</td>
<td>3,202</td>
<td>6,995</td>
<td>-9.1%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>65</td>
<td>0</td>
<td>65</td>
<td>153</td>
<td>45.7%</td>
</tr>
<tr>
<td>Outreach</td>
<td>1,164</td>
<td>196</td>
<td>1,360</td>
<td>2,787</td>
<td>-9.7%</td>
</tr>
<tr>
<td>Monthly Total</td>
<td>7,492</td>
<td>3,204</td>
<td>10,696</td>
<td>23,198</td>
<td>-7.1%</td>
</tr>
</tbody>
</table>

## PC & Wi-Fi USE

<table>
<thead>
<tr>
<th></th>
<th>PC Use</th>
<th>Wi-Fi</th>
<th>Monthly</th>
<th>YTD</th>
<th>FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>6,019</td>
<td>21,378</td>
<td>27,397</td>
<td>54,778</td>
<td>33.4%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>3,258</td>
<td>7,345</td>
<td>10,603</td>
<td>21,341</td>
<td>13.9%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>0</td>
<td>7,684</td>
<td>7,684</td>
<td>16,123</td>
<td>317.9%</td>
</tr>
<tr>
<td>Mobile Library Services</td>
<td>16</td>
<td>5</td>
<td>21</td>
<td>50</td>
<td>-93.2%</td>
</tr>
<tr>
<td>Total</td>
<td>9,293</td>
<td>36,412</td>
<td>45,705</td>
<td>92,292</td>
<td>43.4%</td>
</tr>
</tbody>
</table>

## PROGRAM ATTENDANCE

<table>
<thead>
<tr>
<th></th>
<th>Adult</th>
<th>Youth</th>
<th>Monthly</th>
<th>YTD</th>
<th>FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>1,146</td>
<td>2,296</td>
<td>3,442</td>
<td>12,236</td>
<td>-12.1%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>183</td>
<td>1,593</td>
<td>1,776</td>
<td>6,204</td>
<td>-13.0%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>512</td>
<td>179</td>
<td>691</td>
<td>1,217</td>
<td>0.4%</td>
</tr>
<tr>
<td>Outreach</td>
<td>454</td>
<td>2,776</td>
<td>3,230</td>
<td>7,217</td>
<td>-15.8%</td>
</tr>
<tr>
<td>Monthly Total</td>
<td>2,295</td>
<td>6,844</td>
<td>9,139</td>
<td>26,874</td>
<td>-12.9%</td>
</tr>
</tbody>
</table>

## MEETING ROOM USE

<table>
<thead>
<tr>
<th></th>
<th>Monthly</th>
<th>YTD</th>
<th>FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>1,310</td>
<td>1,988</td>
<td>-29.9%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>472</td>
<td>1,017</td>
<td>-11.7%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>58</td>
<td>163</td>
<td>9.4%</td>
</tr>
<tr>
<td>Total</td>
<td>1,840</td>
<td>3,168</td>
<td>-23.4%</td>
</tr>
</tbody>
</table>

## VISITS

<table>
<thead>
<tr>
<th></th>
<th>Monthly</th>
<th>YTD</th>
<th>FY 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamsburg Library</td>
<td>33,728</td>
<td>70,424</td>
<td>-33.1%</td>
</tr>
<tr>
<td>James City County Library</td>
<td>15,254</td>
<td>32,948</td>
<td>42.5%</td>
</tr>
<tr>
<td>Stryker Center</td>
<td>570</td>
<td>1,201</td>
<td>-19.3%</td>
</tr>
<tr>
<td>Monthly Total</td>
<td>48,982</td>
<td>103,372</td>
<td>-19.4%</td>
</tr>
</tbody>
</table>

Web Page Visits

| Monthly Total | 44,783 | 84,181 | 7.3% |

| Monthly Total | 44,783 | 84,181 | 7.3% |
The Williamsburg Library -- A Look Back

As you may have heard, Williamsburg Regional Library is currently considering future plans for the Williamsburg Library. This is the first article in a three-part series that looks at where we've been, where we are, and where we're going. Check back next month for the next piece of our story.

Since 1980, the local population has increased by 156%, driving the need for expanded library services.

A Brief History of the Williamsburg Library

March 22, 1910 - The Williamsburg Free Public Library opened in the St. George Tucker House. This first iteration of the library lasted only two months before it was closed and packed into storage.

April 1931 - When the owner of Market Square property decided to sell, the library was moved to the Bruton Parish House.

March 25, 1925 - The library moved to a small cottage known as the Little Green House. This was the first library building that was owned rather than rented, though they owned only the structure, not the lot itself.

June 24, 1933 - When dreams of moving into the 1770 Court House fell through, Colonial Williamsburg offered to rent out the Nicholas-Tyler Office to the library for $1 a year. This building was to remain the library's home for forty years.

1973 - The Williamsburg Library opened in its current location. The original building was just 16,385 square feet.

1982 - The first expansion to the Williamsburg Library, which included the Theatre, Gallery, and Youth Services Area, added 15,845 square feet to the building.

1998 - The second and most recent expansion to the Williamsburg Library, which included the current Adult Services and Circulation areas, added another 10,000 square feet to the building.

The generous support of the Friends of Williamsburg Regional Library Foundation (FWRLF) allows the library to offer new collections to users, explore new ways to provide access to those collections, and bring a host of fascinating programs to the community. At their May meeting, the FWRLF board awarded a number of grants that meet these ends. Thanks to the FWRLF, WRL will be providing a streaming video collection starting on July 1 (see the full story on page 3). Also included in the awards this May were grants to enable WRL to take summer reading programming to local neighborhoods (see page 3 for details) and to experiment with leasing popular children's titles for summer reading use. WRL is pleased to be offering its first adult summer reading program, with chances to win great prizes supported by a fourth grant. Finally, the FWRLF sponsored the library's exciting Summer Reading Kick-Off event on July 7.

The support of the Friends of Williamsburg Regional Library Foundation makes WRL a special library. To find out more about the Friends of WRL Foundation, head to www.wrl.org/give.

A Note from the Director

Looking back over the 109 year history of the Williamsburg Library, one of the first things I noticed was how hard the community has worked to help the library grow over the years. Each time the library moved or upgraded there were many different opinions about how to proceed, and yet in the end the community always came together to find a solution.

Now in 2018, the community has outgrown our beloved Scotland Street building and the story continues. I’ve worked on many library building projects, and there is always a process that has to unfold. Information has to be shared, and the community needs time to ask questions and provide feedback. We're kicking off that conversation now, and I believe that together we will create something great -- a library that meets the needs of 21st century users while remaining true to our history. I’m looking forward to hearing from you.

-Betsy Fowler, WRL Director

Family Movie Mondays

Enjoy family movies each Monday throughout the summer. Films will be at 11 a.m. at the Williamsburg Library and at 6:30 p.m. at the James City County Library (bring your own beach chairs, blankets, and snacks – JCC Library only).

7/7 - Despicable Me 3
7/9 - The Good Dinosaur
7/12 - The Jungle Book (1967)
7/16 - The Jersey Boys
7/21 - Kubo and the Two Strings
7/23 - Pete’s Dragon (2016)

Thursday Film Series

This Month: Request Month

7/7 - A Passage to India
7/12 - Barefoot in the Park
7/19 - Exodus
7/26 - The Amazing Dr. Clitterhouse

All feature films begin at 2 p.m. in the Williamsburg Library Theatre. Find complete film descriptions on our calendar at www.wrl.org/events/films.

Holiday Closings

All library buildings will be closed Wednesday, July 4 in observance of Independence Day. You can always check out ebooks and other digital resources online at www.wrl.org/digital.

Enjoy family movies each Monday throughout the summer. Films will be at 11 a.m. at the Williamsburg Library and at 6:30 p.m. at the James City County Library (bring your own beach chairs, blankets, and snacks – JCC Library only).

7/7 - Despicable Me 3
7/9 - The Good Dinosaur
7/12 - The Jungle Book (1967)
7/16 - The Jersey Boys
7/21 - Kubo and the Two Strings
7/23 - Pete’s Dragon (2016)
### Featured Events for Kids

**Video Game Building with Bloxels**

7/13 and 7/21, 2 p.m., Williamsburg Library (7/13)  
James City County Library (7/21)  
Build and play your own classic video game with Bloxels tools and software.  
**Register at 757.259.4050.**

**Puppet Mania**

7/18, 19, & 20, 2-4 p.m., Williamsburg Library  
Learn how to operate the library’s hilarious Muppet-style puppets, make a puppet of your own, and put on a show for friends and family. This program runs for 3 consecutive afternoons. For ages 9-18. Register at 757.259.4055.

**Concert of Virginia Presents: The Velveteen Rabbit**

7/14, 1 p.m., Williamsburg Library  
Join us for a ballet presentation of this beloved children’s classic.

**Creative Clothing Construction**

7/21, 12-5 p.m., James City County Library  
Design instructor and artist Mo Regulinski from the VWA presents a workshop on garment design and fine arts processes for beginners and makers alike. For ages 11-18. Register at 757.259.4050.

**Polymer Clay & Anime**

7/8, 2-4 p.m., Williamsburg Library  
Join us to create some classic anime characters in polymer clay, and to watch anime while they sell for ages 11-18; register at 757.259.4050.

**Teen Writing Lounge**

7/15, 2-3:30 p.m., James City County Library  
Join other teens for fun writing prompts, brainstorming, fun, and support. New and experienced teen writers welcome! Register at 757.259.4050 to hammer out a design! For 11-18.

**Teen String Art**

7/24, 2-3 p.m., Williamsburg Library  
Register at 757.259.4050 to hammer out a design! For 11-18.

Check out all this month’s great kids events and more at www.wrl.org/kids.

### Featured Events for Teens

**Beginning Meditation**

7/23, 2 p.m., James City County Library  
Rebecca Merick returns to guide you through basic meditation exercises.

**Battle of Green Spring**

7/6, 6:30 p.m., Williamsburg Library  
Archaeologist Alan Outlaw will give a lecture about findings from his study of the Battle of Green Spring.

**Adult Henna Class**

7/12, 6 p.m., James City County Library  
Our popular Henna expert Colleen Heller will have a class that’s just for adults! Learn about the art of Henna and get your own Henna tattoo. Space is limited, so please call 757.259.4050 to sign up today.

**WRL Antiques Show and Tell**

7/15, 2 p.m., Williamsburg Library  
Dan Rogers from Williamsburg Antiques will evaluate items submitted by our users. Hear the stories and learn about antiques from around Williamsburg.

**Getaway Café: Pony Penning – A Virginia Tradition**

7/20, 2 p.m., James City County Library  
Join us for a fun, relaxed event specifically made for adults with early memory loss and their care partners.

**Beg. Mining Meditation**

7/23, 2 p.m., James City County Library  
Reseacher Rebecca Merrick returns to guide you through basic meditation exercises.

Find all of this month’s library programs & classes at www.wrl.org/events.

### Featured Events for Adults

**Battle of Green Spring**

7/6, 6:30 p.m., Williamsburg Library  
Archaeologist Alan Outlaw will give a lecture about findings from his study of the Battle of Green Spring.

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### Mobile Library Services Brings Summer Reading To You

An expanded version of our summer reading program is making its way to our neighborhood stops! Though kids and families living in the eleven neighborhoods that are currently visited by our Mobile Library Services van have long been able to participate in the “reading” part of our summer reading program – logging books and sharing titles with library staff – fans of the program will attest to the fact that summer reading is so much more than that.

With decades of support from the Friends of WRL Foundation (previously the Friends of WRL), we have been able to deliver a multi-faceted program in both of our buildings that includes dynamic performances, enriching activities, and family-friendly fun to complement the summer reading experience. This year, we’re bringing some of those performances and activities on the road with us so that our neighborhood stop kids and families can enjoy the full summer reading program experience.

The bi-monthly neighborhood stop will feature puppet shows, crafts, and special events such as performances from juggler Jonathan Austin, animal encounters with ZooPro, and tech sessions with Ozobots and Sphero.

“Keeping children engaged with the library and with reading through exciting programming is a key goal of our summer reading program,” said youth services director Sandy Towers. “Adding enrichment activities to MLS services in the summer will create opportunities for children who might not otherwise visit the library buildings to explore, experiment, and experience some of the same types of programming we are offering in the buildings.”

Check out the complete list of MLS neighborhood stops and calendar of events at www.wrl.org/wrl-comes-to-you.

### WRL Introduces New Movie Streaming Service

Calling all movie lovers! Beginning July 1, the popular on-demand film streaming service Kanopy will be available for free from Williamsburg Regional Library.

Offering what the New York Times calls “a garden of cinematic delights,” Kanopy showcases more than 30,000 of the world’s best films, including award-winning documentaries, rare and hard-to-find titles, film festival favorites, indie and classic films, and world cinema with collections from Kino Lorber, Music Box Films, Samuel Goldwyn, The Orchard, The Great Courses, PBS, and thousands of independent filmmakers. Kanopy provides WRL users with access to films of unique social and cultural value and films that are often difficult or impossible to access elsewhere.

“Kanopy is a great addition to our digital collections,” said adult services librarian Charlotte Bucher. “Thanks to a generous grant from the Friends of WRL Foundation, we are able to offer our users a great collection of streaming documentary, classic, and foreign films that are a complement to the DVD collections at WRL.”

All library card holders can access Kanopy and sign up to start streaming films instantly by visiting wrlkanopy.com. Users can view up to four films each month, and have three days to watch the film as many times as they like once it is checked out. Films can be streamed from any computer, television, mobile device, or platform by downloading the Kanopy app for iOS, Android, AppleTV, Chromecast, or Roku.
Join us on Monday, 8/6 and 8/13, for Super Smash Bros. for WiiU open play, and on Monday, 8/20 for a bracketed 1v1 tournament. For ages 9-18.

Super Smash Bros. Mondays

This month: Give Our Regards to Broadway

8/2 - 42nd Street
8/9 - Noises Off
8/16 - Stage Door
8/23 - Presenting Lilly Mars
8/30 - Les Misérables: The Dream Cast in Concert

All feature films begin at 2 p.m. in the Williamsburg Library Theatre. Find complete film descriptions on our calendar at www.wrl.org/events/films.

Family Movie Mondays

Enjoy family movies each Monday throughout the summer. Films will be at 11 a.m. at the Williamsburg Library and at 6:30 p.m. at the James City County Library (bring your own beach chairs, blankets, and snacks – JCC Library only).

- 8/6 - Trolls
- 8/13 - The Nut Job 2: Nutty by Nature
- 8/20 - Beauty and the Beast (2017)
- 8/27 - Rock Dog

In the spring of 2018, Greg Lukmire of RRMM Lukmire Architects completed an architectural assessment of the building's many shortcomings, our library will inevitably fall behind without sufficient and updated facilities. Therefore, we are working with the City of Williamsburg, James City County, and our users to explore ways to create new library spaces to serve this very active, engaged, and dedicated community of library users.

As you may have heard, Williamsburg Regional Library is currently considering future plans for the Williamsburg Library. This is the second article in a three-part series that looks at where we’ve been, where we are, and where we’re going. Check back next month for the final piece of our story.

A Note from the Director

The results of the architectural assessment told us a lot of what we already knew—that in so many ways our community has outgrown this beloved building. The assessment also made clear that a renovation of the existing structure would still not achieve many of our goals for providing outstanding library service.

We often hear from users who are frustrated at the lack of parking, or the lack of available meeting rooms, or the difficulty of navigating the building. We know how the library is evolving and that we need new spaces to continue to offer the regional community excellent library services.

The 21st century library is the hub of the community, offering exciting ways for people to connect, study, and learn, to explore new collections, programs, and technologies; and to enjoy spaces for collaborative or individual work as well as leisure activities. Despite the phenomenal job our staff does to overcome the building's many shortcomings, our library will inevitably fall behind without sufficient and updated facilities. Therefore, we are working with the City of Williamsburg, James City County, and our users to explore ways to create new library spaces to serve this very active, engaged, and dedicated community of library users.

- Betsy Fowler, WRL Director
Featured Events for Kids

Storybook Tales
8/1, 11 a.m. at Williamsburg Library, 2 p.m. at JCC Library
The professional actors of Bright Star Theatre will have kids laughing in the aisles with audience participation, character education lessons, and plenty of puns as they bring the literary classics Pinocchio and Robin Hood to life in an unforgettable fashion.

Pet Training Tips
8/15, 2 p.m.
James City County Library
Pet training expert Dorenda Johnson will offer essential tips for training your canine friend.

Featured Events for Adults

Fun with Gizmos
8/4, 1 p.m., Williamsburg Library
Learn to solder and use code to control some interesting home robotics in this class for adults.

Traditional Chinese Tea Ceremony
8/14, 2 p.m., Styer Center
Yunhan Zhang from Valley Brook Tea Company teaches you the subtle differences between different types of tea.

Featured Events for Teens

Drawing in the Anime/Manga Style
8/18, 12 p.m., Williamsburg Library
Art instructor and animation specialist Ahn Do will lead a workshop on the fundamentals of drawing in the anime/manga style. For ages 11-18; register at 757.259.4050.

Teens Sphere Open Play
8/5, 3-4 p.m., James City County Library
Test drive these programmable robots and discover how they can teach you coding, math, science, and more. These cool app-enabled orbs foster creativity through play and lay the foundation for computer science at the same time.

DIY Night - Art
8/14, 6:30 p.m., James City County Library
We provide the supplies, you provide the creativity! Use tape, acrylic paint, and vinyl silhouettes on canvas to make a one-of-a-kind piece of art for your room, or for a friend. Registration required at 757.259.4055; for ages 9-18.

Check out all this month’s great kids events and more at www.wrl.org/kids.

Check out all this month’s great teen events and more at www.wrl.org/teens.

Pet Training Tips
8/15, 2 p.m.
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Pet training expert Dorenda Johnson will offer essential tips for training your canine friend.

Fun with Gizmos
8/4, 1 p.m., Williamsburg Library
Learn to solder and use code to control some interesting home robotics in this class for adults.

Traditional Chinese Tea Ceremony
8/14, 2 p.m., Styer Center
Yunhan Zhang from Valley Brook Tea Company teaches you the subtle differences between different types of tea.

Evening Talks: Sam Phillips: Music Man from Memphis
8/15, 6:30 p.m., James City County Library
Adult services librarian Jesse Kelley talks about the rock and roll life of Sam Phillips.

Getaway Cafe
8/17, 2 p.m., James City County Library
Share conversation, experiences, and memories in WRL’s partner event “Getaway Cafe.”

DIY Night - Art
8/14, 6:30 p.m., James City County Library
We provide the supplies, you provide the creativity! Use tape, acrylic paint, and vinyl silhouettes on canvas to make a one-of-a-kind piece of art for your room, or for a friend. Registration required at 757.259.4055; for ages 9-18.

Check out all this month’s great kids events and more at www.wrl.org/kids.

Featured Events for Adults

World Book’s "Early World of Learning" Comes to WRL
Early World of Learning, World Book Online’s early childhood digital resource, is a child’s first encyclopedia, ebook, and introduction to core early concepts. With read-aloud across all functions, the 60 stories in “World of Reading” and “Trek’s Travels™” learning together through videos, games, and printable activities. Twelve stories are available in both Spanish and English, and the worksheets also offer written instructions in Spanish. Classic songs, nursery rhymes, and fairy tales complete the program, and are often included in the lesson plan for each story.

“We are pleased to offer Early World of Learning to our users,” said youth services division director Sandy Towers. “The activities found in Early World of Learning help us achieve our goal of supporting early literacy development and help our young users acquire and improve skills that they need to be successful in school. I’m certain that children will enjoy the engaging stories, rhymes, songs, games, and educational content found in the database. In addition to the interactive activities for children, Early World of Learning also offers tools to help educators utilize the database in the classroom.”

Author Spotlight: Laurie Forest
Laurie Forest’s first novel, The Black Witch, is a captivating fantasy tale that appeals to teens and adults alike. The reader meets the protagonist, a mage who has no access to her powers, as she navigates a magical world dominated by a prejudiced mentality. Coming from one of the world’s most powerful magical families, she’s raised to believe her people are superior to other magical creatures. However, her experiences and new set of friends at Verpax University upend everything she knew about the world and her family legacy. The book challenges its readers to grapple with questions of privilege and prejudice as it explores how systems of power can become abusive to the most vulnerable.

The author can usually be found in the backwoods of Vermont, enjoying a strong cup of tea by her wood stove and dreaming about fantasy tales. As evidenced by The Black Witch and its upcoming sequel, The Iron Flower, she likes to explore issues surrounding diversity and our acceptance of those who are different. Her early work, which includes the novellas Wandfasted and Light Mage, tackles fascist regimes, resistance, and the idea of confronting destructive and rigid belief systems. And for you fantasy lovers out there, her stance is that there can never be too many dragons or too much romance.

A book discussion and Skype session with Forest will be held on 8/23 from 6-8 p.m. at the Williamsburg Library. This program is for ages 13 and up, adults welcome.
New Ebook Titles

Did you know WRL adds between 150 and 200 ebook titles to its collection each month? These include bestsellers and new releases as well as classic older titles. Browse through our collection at www.wrl.org/ebooks – there’s something for everybody!

The Golden Age of Mysteries

9/6 - Haunted Honeymoon
9/13 - Strangers on a Train
9/20 - And Then There Were None
9/27 - The Maltese Falcon

This month, each film will be preceded by a short talk relating to the film. All programs begin at 2 p.m. in the Williamsburg Library Theatre. Find complete film descriptions on our calendar at www.wrl.org/events/films.

100+ Years of WRL

Our popular Talks@2 series starts up again this month with a timely presentation from Special Projects Coordinator Elizabeth Hornsby on the history of the Williamsburg Regional Library. Come discover your library’s 100+ year-old roots.

9/18, 2 p.m. Stryker Center

Brews that Benefit

A Good Time for a Great Cause

The Junior Woman’s Club of Williamsburg has selected the Friends of WRL Foundation as the beneficiary for their annual fall fundraiser, Brews that Benefit. Come on out to the Alewerks Satellite Tasting Room in the Premium Outlets on Sunday, 9/30 from 1-5 p.m. Admission is $25 and gets you unlimited tastings of 10 Alewerks beers. Non-drinking tickets are $10, and kids 12 and under are free. This event will also feature family-friendly games, live music by Nathan Lienard, and food from Two Drummers Smokehouse available for purchase. All proceeds will go to benefit the Friends of WRL Foundation – we hope to see you there!

The Library Letter

September 2018
Williamsburg Regional Library

What Is a 21st Century Library?

Across Virginia and the nation, public libraries are evolving in response to changing user needs. Books and audiovisual collections remain the backbone of library services. However, offering a variety of learning experiences and spaces is becoming increasingly important to library users. The fastest growing areas of library service are ebook circulation, library programs, and the use of the library as a place to connect and share ideas and information in multiple ways.

We recognize and appreciate that many of our users are dedicated library patrons who value traditional book and reading spaces. We also know that preschool play spaces in our children’s areas are very popular and many families are seeking family programs and learning opportunities for their children and teens. Going forward the library is focused on planning for the next twenty years and providing outstanding services to all of the different age groups and diverse populations in our growing community. Goals for all library facilities include:

• Easily accessible library buildings, interior spaces, and parking for all users
• Spacious, open, well-lit library shelving for browsing and exploring
• Flexible library spaces that can be adapted to meet future needs
• Ample seating and charging stations for easy use of laptops and other personal devices
• Lots of comfortable seating for reading and working throughout the library
• Modern technology for learning and creating content
• Big windows and natural lighting
• Study and small meeting rooms for collaborative work and quiet study
• Children’s areas with space for family seating, reading, play, and varied learning experiences
• Dedicated teen space with technology and group study spaces
• Performance space for library and community events and programming

A Note from the Director

We are in the process of gathering information from our community to find out what you value in your library, and we will be sharing the results of that process this fall. Our emphasis is on the library’s long term future, and our goal is to pass along what we’ve learned to our funding jurisdictions, as they are the ones who will ultimately make decisions about new library spaces. We have been inspired by new libraries we have been visiting around Virginia, such as Varina Library and Libbie Mill Library in Henrico County and Slover Library in Norfolk. We are excited by the way these libraries serve traditional library users while also creating new possibilities. This is how we keep our libraries alive, vibrant, and integral to our communities. I’m excited to see what’s next for us...

- Betsy Fowler, WRL Director

September 2018
Williamsburg Regional Library System – Where We Are Going?

Williamsburg Regional Library System is currently exploring plans for future library buildings. This is the final article in a three-part series that looks at where we’ve been, where we are, and where we’re going.

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- Betsy Fowler, WRL Director
Puppet Storytime
9/8, 11 a.m., James City County Library
Our pups and teen puppeteers visit each month for a fantastic storytime. Sing and dance with our puppets and enjoy stories, flannel games, and other activities. This program is recommended for ages 3 and up.

Twee Art Exploration
9/12, 4 p.m., James City County Library
Join us for a series of arts and crafts for tweens with a focus on process and trying out different art materials. This month, dye & decorate a pencil pouch for back-to-school. Future workshops will include floating chalk print making and polymer clay. Registration is required; call 757.259.4050.

Check out all this month’s great kids events and more at www.wrl.org/kids.

Featured Events for Teens

Tabletop Thursdays
9/27, 6-8 p.m., James City County Library
Join us for open tabletop gaming the last Thursday of each month this fall! We have several popular games on hand, or bring your own card decks (Magic the Gathering /Yu-Gi-Oh/Pokemon) or D&Ddice for pick up games.

Teen Spa Night
9/16, 6 p.m., Williamsburg Library
Make your own bath bomb! Register at 757.259.4050.

Video Game Building
9/30, 2-4 p.m., Williamsburg Library
Bring your own tablet (recommended) or use one of ours to create your own video game using Boxels – we’ll show you how! Register at 757.259.4050.

Check out all this month’s great teen events and more at www.wrl.org/teens.

Featured Events for Adults

A Beautifully Broken Virginia
9/12, 2 p.m., Stryker Center
Come join author/photographer John Plashal for a moving presentation about Virginia’s abandoned, but still beautiful, places, which will soon be gone, but now never forgotten.

A Long Separation
9/8, 2 p.m., James City County Library
In this poignant portrait project, Laura Pohl brings to life stories of South Korean immigrants divided from their North Korean family members.

Revisiting the Founding Era
9/18, 12:30 p.m., Stryker Center
Join us for a lively town hall discussion of selected readings from founding-era documents led by W&M professors Karin Wulf and Paul Mapp.

Getaway Café: The Virginia Living Museum Visits WRL
9/21, 2 p.m., James City County Library
Share conversation experiences, and memories in WRL’s program for adults with early memory loss and their care partners. This month we enjoy a visit from the staff and animals of the Virginia Living Museum.

Hurricane Preparedness
9/24, 2 p.m., James City County Library
Will you be ready when the big winds come? Join JCC Emergency Manager Sara Ruch for information on how to be prepared for the most common natural disaster in our area.

Find all of this month’s library programs & classes at www.wrl.org/events.

Coming Next Month: Our Year of Making Begins!

From October 2018 through September 2019, we’ll be hosting a Year of Making at WRL. Join us every Sunday from 1-4 p.m. for different hands-on activities — we’ll be doing everything from arts and crafts to sewing projects to 3D printing. For ages 10+; stay tuned for more info about registration and a calendar of events.

The Golden Age of Mysteries at WRL
Throughout September, Williamsburg Regional Library celebrates the Golden Age of Mysteries and Agatha Christie, Dorothy Sayers, Josephine Tey, Raymond Chandler, Dashiel Hammett, and the other writers who brought crime fiction to new heights from the 1920s to the 1940s. All events in this series are free and do not require prior registration.

Golden Age Mystery Month begins on September 4 as our WhoDunnits book group launches a full year of exploring the Golden Age with discussion of the first Hercule Poirot novel, The Mysterious Affair at Styles, at 7 p.m. in the Williamsburg Library’s Schell Room.

Our Thursday Afternoon Film Series is supplemented all month by short talks prior to classic mysteries in the Williamsburg Library Theatre at 2 p.m. On September 6, learn the basics of the era in the talk “The Case of the Golden Age Mysteries,” followed by the film Haunted Honeymoon. September 13 brings “Still Golden: Contemporary Mystery Authors for Fans of the Golden Age” before Strangers on a Train. On September 20, find out about “Agatha Christie: Grand Dame of the Golden Age.” Then enjoy A Friday Movie Marathon on September 28 in the Williamsburg Library Theatre features comedy mysteries with a Golden Age twist throughout the day, including Who Framed Roger Rabbit?, Murder by Death, and Clue. Check out the library calendar for the full schedule.

Golden Age Mystery Month culminates with our feature event on Saturday, September 29. We’ll be showcasing a staged reading of a classic radio mystery, The Thin Man, adapted from Dashiel Hammett’s novel. Watch great local actors as society sleuths Nick and Nora Charles, as they catch a killer, complete with live sound effects and classic radio commercials! That’s just one event in a day that includes an Agatha Christie Locked Box Adventure, kids’ crafts, more mystery talks, a screening of After The Thin Man, a meeting of the WhoDunn its book group, trivia, a selfie station, mystery book displays, and a room of mystery-themed board games. Get on the case by picking up the full schedule for the day by either library or on our website, wrl.org.

Dewey Decibel Concert Series Fall Season Kicks Off

The Williamsburg Regional Library’s acclaimed Dewey Decibel Concert series gets into full swing this month with two great shows. As always, tickets are $5 for all shows, thanks to the generous support of the Friends of WRL Foundation.

The month begins with a double header on 9/7 and 9/8 from perennial favorite Jae Sinnett. Jae will be joined by saxophonist Ralph Bowen, pianist Allen Farnham, and bassist Terry Burrell in this late summer performance guaranteed to make your evening swing. Enjoy music from Jae’s newest album, Zeebe to 60, and other great jazz pieces.

On 9/21, Ayrehart, a trio founded by lutenist Ronn McFarlane, makes their WRL debut. The three members of Ayrehart—McFarlane on lute, Will Morris on fretless bass, violin, and cello, and Mattias Rucht on percussion—play original folk music drawing from Celtic music, bluegrass, and jazz influences, resulting in an energetic and memorable performance.

All concerts begin at 7:30 p.m. in the Williamsburg Library Theatre. Call 757.259.4070 for ticket information.